

**American Chemical Society  
2019 Committee Information Sheet**

<b>Committee</b>	Committee on Membership Affairs (MAC)
<b>Type</b>	Standing Committee of the Council Appointed by the President
<b>Mission Statement</b>	<p>The Committee on Membership affairs (MAC) is a standing committee of the ACS Council, the members of which must be Councilors. Members of the committee are appointed to two-year terms (up to a maximum of three consecutive terms) by the ACS President-Elect. Committee Associates, also named by the President-elect, actively participate in all deliberations of MAC but do not vote on official matters. The responsibilities of MAC as set forth in the ACS Bylaws (Bylaw III, Sec. 3, d.(1) are as follows:</p> <ol style="list-style-type: none"> <li>1. Conducting reviews and making recommendations to Council concerning standards and requirement for membership and affiliate status, including privileges and restrictions, and concerning special dues categories referred to elsewhere in the Bylaws;</li> <li>2. Reviewing and recommending to the appropriate Society bodies plans and programs for securing additions to membership, including recruitment and retention of members and improvement of member-related services;</li> <li>3. Reviewing the status of and trends in member and affiliate data and recommending to the appropriate Society bodies actions in furtherance of the Committee's duties and the objects of the Society;</li> <li>4. Overseeing the membership admissions process and advising staff as necessary about the categorization of applicants;</li> <li>5. Considering charges of injurious conduct against a member according to procedures prescribed elsewhere in the Bylaws;</li> <li>6. Reviewing and recommending to the appropriate Society bodies means for informing members and potential members about Society matters, including advantages of membership.</li> </ol> <p>Additionally, Bylaw XIII, Sec. 3, (2) m., as follows: m. The Committee on Membership Affairs may conduct membership recruitment and retention market testing of SOCIETY memberships, services and benefits, including special dues categories, to provide data as the basis for recommendations to the Council. The number of individuals included in any test related to dues discounts shall not exceed a number equal to 10 percent of the total membership. Each test shall be limited to three years' duration unless granted prior approval by Council. All test results will be reported to the Council at least once a year. (6/1/12)</p>
<b>Normal Meeting Schedule</b>	MAC meets semiannually, on Sunday of the Spring and Fall national meetings. In addition, the MAC Executive Committee (comprised of the Chair, Secretary, and 3 sub-committee Chairs) traditionally meets on Saturday afternoon at the Leadership Institute held in January.
<b>Reimbursement Policy</b>	For meetings held at the national meeting, the Councilors Travel Expense Program provides funds for members and associates who are Councilors.
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