

**DUTIES OF MEMBERS**  
**ELECTED COMMITTEES OF THE COUNCIL**

Three Committees of the Council – Council Policy (CPC), Nominations and Elections (N&E), and Committees (ConC) – are composed entirely of Councilors, and with a few exceptions, elected by Councilors. Election to these committees is arranged to provide rotation, and no elected Councilor shall serve more than two successive terms of three years each on an Elected Committee. A description of the duties of these committees is found in the ACS Bylaws.

**Bylaw III**

**Section 3.**

*Committees of the Council*

**a. Council Policy Committee**

(1) The duties of the Council Policy Committee shall include:

- (a) planning the general agenda for each Council meeting;
- (b) planning the detailed agenda required to facilitate effective action by the Council;
- (c) acting ad interim for the Council as authorized by the Council or the Bylaws;
- (d) serving as an executive committee of the Council;
- (e) nominating voting Councilors for membership on the Committee on Nominations and Elections as provided in Sec. 3, b, (3) of this Bylaw; (7/2/57)
- (f) conducting long-range planning studies concerning the future of the SOCIETY; (1/1/72)
- (g) investigating allegations of improper election procedures in District or national elections and determining if violations have occurred; setting aside the results of such an election when it finds sufficient cause; submitting charges of conduct as defined in the Constitution, Article IV, Sec. 3, when it has reason to believe that significant election procedure violations have occurred. (1/1/01)
- (h) serving as an appeals board for any member or candidate dissatisfied with an admission-related action of the Committee on Membership Affairs. (6/11/10)

(2) The Council Policy Committee shall be composed of the President, the President-Elect, the immediate Past President, the Executive Director, and 12 elected members. (11/23/71)

(3) Election of Councilors to the Committee shall be arranged so as to provide rotation. Each year the Committee on Nominations and Elections shall propose not fewer than eight voting

Councilors for membership on the Council Policy Committee, four of whom shall be elected by the Council not later than October 1 for a term of three years beginning with the first day of January following, provided, however, that nominations for membership on the Council Policy Committee also may be made on petition of 25 Councilors. (7/2/57)

(4) No elected Councilor shall serve more than two successive terms of three years each on the Council Policy Committee.

(5) Each year the Council Policy Committee shall elect one of its members to serve as Vice-Chair.

(6) The Chair of the Committee on Nominations and Elections, the Chair of the Committee on Committees, the Chair of each Standing Committee of the Council, and the Chair of each Society Committee shall have all the privileges of membership on the Council Policy Committee except that of voting. (9/15/78)

(7) If a member or member-elect of the Council Policy Committee fails at any time to qualify as a voting Councilor, that member shall thereafter remain a member of the Council Policy Committee and a voting Councilor for one additional year or to the end of the member's term on the Council Policy Committee, whichever is shorter. (6/8/91)

(8) Any vacancy on the Council Policy Committee shall be filled by interim appointment by the President from a list supplied by the Committee on Nominations and Elections of at least two candidates for each vacancy. If the vacancy occurs in the first or second year of a three-year term, the appointee shall serve until the time of the next regular election, at which time the unexpired term shall be filled by election by Council from a list of candidates provided as specified in the Bylaws. If the vacancy occurs in the third year of a three-year term, the appointee shall serve through December 31 of that year. (8/28/96)

#### **b. Committee on Nominations and Elections**

(1) The duties of the Committee on Nominations and Elections shall include:

(a) receiving from members suggestions of persons who should be considered when selecting proposed nominees for SOCIETY offices; receiving proposals for nomination by Councilor petition as provided elsewhere in these Bylaws; and receiving nominating petitions as provided in elsewhere in these Bylaws; (4/1/09)

(b) preparing a panel of nominees for District Directors and President-Elect, and of candidates for Director-at-Large, together with a summary of the qualifications of those named; (1/1/01)

(c) supervising all SOCIETY elections, except for the power expressly reserved to the Council Policy Committee to set aside the results of a disputed national or District election and to require a new election; (1/1/01)

(d) receiving and reviewing credentials of Councilors and determining eligibility for admittance to Council meetings;

(e) conducting elections in the Council; (1/1/63)

(f) serving as an election appeals board for all Local Section or Division elections: establishing regulations for conduct of election appeals, investigating allegations of improper election procedures, and determining if violations have occurred; ordering new elections if necessary to insure validity; submitting charges of conduct as defined in the Constitution, Article IV, Sec. 3, when it has reason to believe that significant election procedure violations have occurred. (11/12/87)

(2) The Committee on Nominations and Elections shall be composed of fifteen voting Councilors. (1/1/71)

(3) Election of Councilors to the Committee on Nominations and Elections shall be arranged so as to provide rotation. Each year the Council Policy Committee shall propose the names of not fewer than twice as many voting Councilors for membership on the Committee on Nominations and Elections as there are members whose terms are expiring. Not later than October 1 the Council shall elect from the list of nominees a number of members corresponding to the number of vacancies on the Committee on Nominations and Elections for a term of three years beginning with the first day of January following, provided, however, that nominations for membership on the Committee on Nominations and Elections also may be made on petition of 25 Councilors. (1/1/71)

(4) No Councilor shall serve more than two successive terms of three years each on the Committee on Nominations and Elections.

(5) Each year the Committee on Nominations and Elections shall elect a Chair and a Secretary from its membership.

(6) Each member of the Committee on Nominations and Elections must be a qualified voting Councilor when elected. If a member or member-elect of the Committee on Nominations and Elections fails at any time to qualify as a voting Councilor, that member shall thereafter remain a member of the Committee and a voting Councilor for one additional year or to the end of that member's term on the Committee, whichever is shorter. (6/8/91)

(7) Any vacancy on the Committee on Nominations and Elections shall be filled by the Council.

### **c. Committee on Committees**

(1) The duties of the Committee on Committees shall include:

(a) acting for the Council in the selection of Council-related SOCIETY bodies by assisting and advising in the appointment of the chairs and members of such SOCIETY bodies; (6/10/78)

(b) studying and making recommendations to the Council concerning the responsibilities and size of all Council related SOCIETY bodies, including proposals to disband, create, or merge them; (6/10/78)

(c) coordinating the agenda and meeting times of the Standing Committees of the Council and Society Committees and assuring adequate exchanges of views on issues of general concern; (1/1/78)

(d) making recommendations on the assignment of substantive responsibility to committees for review of petitions to amend the Constitution and Bylaws; (11/19/74)

(e) appointing members to fill vacancies that have existed longer than sixty days on Council-related SOCIETY bodies whose members or chairs are normally appointed by the President; (9/15/78)

(f) participating as members of a group which acts to fill vacancies that have existed longer than sixty days on Council-related SOCIETY bodies whose members or chairs are normally appointed jointly by the President and the Chair of the Board; all members of the Executive Committee of the Board of Directors who are not appointing authorities comprise the other members of said group. (9/15/78)

(2) The Committee on Committees shall be composed of the President-Elect and fifteen elected members who must qualify as voting Councilors.

(3) Election of Councilors to the Committee on Committees shall be arranged so as to provide rotation. Each year the Committee on Nominations and Elections shall propose the names of not fewer than twice as many voting Councilors for membership on the Committee on Committees as there are members whose terms are expiring. Not later than October 1 the Council shall elect from a list of nominees a number of members corresponding to the number of vacancies on the Committee on Committees for a term of three years beginning with the first day of January following, provided, however, that nominations for membership on the Committee on Committees also may be made on petition of 25 Councilors.

(4) No elected Councilor shall serve more than two successive terms of three years each on the Committee on Committees.

(5) Each year the Committee on Committees shall elect a Chair and a Secretary from its membership. (9/14/79)

(6) If a member or member-elect of the Committee on Committees fails at any time to qualify as a voting Councilor, that member shall thereafter remain a member of the Committee and a

voting Councilor for one additional year or to the end of that member's term on the Committee, whichever is shorter. (6/8/91)

(7) Any vacancy on the Committee on Committees shall be filled by the Council. (5/7/76)