



**American Chemical Society  
255<sup>th</sup> National Meeting & Exposition  
March 18-22, 2018  
New Orleans, LA**

**AGENDA**

**Council Committee on Divisional Activities**

**Combined Open Meeting and Executive Session  
Sunday, March 18, 2018  
Hilton New Orleans Riverside  
Kabacoff Room  
Riverside Complex Level; 4<sup>th</sup> floor**

**CONFIDENTIAL**

**American Chemical Society  
2018 Committee Information Sheet**

<b>Committee</b>	Committee on Divisional Activities (DAC)
<b>Type</b>	Standing Committee of the Council, Appointed by the President
<b>Duties as Outlined in the Bylaws</b>	<ul style="list-style-type: none"> <li>(i) Studying and making recommendations to the Council concerning SOCIETY policy affecting interests of Divisions;</li> <li>(ii) Assisting Divisions in coordinating their efforts with SOCIETY and Local Section activities;</li> <li>(iii) Performing the duties incident to the creation of new Divisions as prescribed elsewhere in these Bylaws and making recommendations to the Council for combination or dissolution of Divisions; (6-13-99)</li> <li>(iv) Promoting interdivisional cooperation and communication, both formal and informal;</li> <li>(v) Cooperating with the Committee on Meetings and Expositions, SOCIETY bodies related to publications, and other committees in areas of mutual interest; (6-3097)</li> <li>(vi) Acting for the Council, in collaboration with the Committee on Constitution and Bylaws, in approving the affiliation of Divisions with other Technical Organizations. (6-1-73)</li> </ul>
<b>Normal Meeting Schedule</b>	Meets at each national meeting. Subcommittee meetings: Multidisciplinary Program Planning Group (MPPG) Executive Committee meets via conference call prior to the national meeting; MPPG Representative Meeting meets Saturday from 2:30 – 3:30 p.m. (meeting); 3:30 – 4:30 (networking); subcommittees: Communications & Technology, Divisional Enhancement & Outreach, Governance & Reporting, and Technical Programming & Collaboration meet Saturday afternoon from 4 – 6 p.m. Full committee meets Sunday from 7:30 a.m. – 12 p.m.
<b>Reimbursement Policy</b>	For meetings held at the national meeting, the Councilors Travel Expense Program provides funds for members and associates who are Councilors. For meetings held outside the context of ACS national meetings, reimbursement of all invited members and associates is provided.
<b>Staff Liaison</b>	John Katz Tele: 202-872-8070 E-mail: j_katz@acs.org
<b>Committee on Committees Liaison</b>	Mitchell R.M. Bruce

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## AGENDA

**American Chemical Society  
Council Committee on Divisional Activities  
Hilton New Orleans Riverside**

**Saturday, March 17, 2018**

**1. Multidisciplinary Program Planning Group Activities – 1:00 p.m. – 3:00 p.m.**

1:00 – 1:50 MPPG Representatives Meeting

- Welcome & Introductions
- Overview of Agenda
- Approval of Minutes – Washington, DC
- Staff Liaison Report
- Recognition of Thematic Program Chair, Jerry Schnoor
- Thematic Programming Reports

Jennifer Maclachlan — **CLOSED MEETING**  
Grand Salon C Sec 16, 1<sup>st</sup> Level

2:00 – 3:00 Subcommittee Breakouts

- Thematic Programming Subcommittee
- Communications & Outreach Subcommittee

Jennifer Maclachlan — **OPEN MEETING**  
Durham, 3<sup>rd</sup> Level 3<sup>rd</sup> Level

**2. Subcommittee Meetings – 4:00 p.m. - 6:00 p. m.**

**A. Communications & Technology Subcommittee**

- Welcome
- Approval of Minutes from 254<sup>th</sup> ACS National Meeting in Washington, DC
- Demonstration by Christine Schmidt of Technical Division Programming Forum
- Update on Mechanics of Joining a Division
- Identifying and Posting Division Best Practices: Technology Solutions?
- Division Promotional Videos: Next Steps

Mary Ann Meador and Huw Davies, Co-Chairs—**CLOSED MEETING**  
Newberry Room; 3<sup>rd</sup> Level

**B. Divisional Enhancement & Outreach Subcommittee**

- Welcome
- Approval of Minutes from 254<sup>th</sup> ACS National Meeting in Washington, DC
- IPG program – summary of guidelines and desired outcomes
- Review of 2018 IPG proposals and award recommendations.
- Discussion of Grant Management Platform and ACS awards/funding websites

Silvia Ronco and James Takacs, Co-Chairs—**CLOSED MEETING**  
Norwich Room; 3<sup>rd</sup> Level

**Divisional Enhancement & Outreach Subcommittee** (continued)

- Discussion of IPG guidelines (Committee members and ACS staff)
  - a. Addition of a specific sustainability comment in Chair's letter of support
  - b. Clarification of "outreach" as it relates to IPGs
  - c. Improving the level of innovation in IPG submissions

**C. Governance and Reporting Subcommittee**

- Approval of Minutes from 254<sup>th</sup> ACS National Meeting in Washington, DC
- Petition on Affiliation with Other Technical Organizations (for CONSIDERATION): \_\_\_\_\_
  - Responses **required** by fall 2018
- Petition to Rename and Remove Restrictions for International Chemical Sciences Chapters (for CONSIDERATION): \_\_\_\_\_
  - Responses **required** by fall 2018
- Petition on the Composition of Society Committees
- Petition for Election of Committee Chairs
- Annual reports procedures
- Report from staff
- New business

John Long, Chair—**CLOSED MEETING**  
Warwick Room  
3<sup>rd</sup> Level

**Technical Programming and Collaboration Subcommittee**

- Welcome and Introductions
- Approval of Minutes from 254<sup>th</sup> ACS National Meeting in Washington, DC.
- Special Interest Groups—Discussion
- ACS Network Programming Chair Collaboration Group—Information
- MPPG Report—Information
- DAC and M&E Task Force on Eliminating Thursday Programming at the ACS National Meeting—Information.
- New Business

Dean Webster and Jennifer Hollingsworth, Co-, Chairs —**CLOSED MEETING**  
Durham Room; 3<sup>rd</sup> Level

## AGENDA

### American Chemical Society Council Committee on Divisional Activities

Sunday, March 18, 2018  
Hilton New Orleans Riverside  
Kabacoff Room  
Riverside Complex; 4<sup>th</sup> Level]

**Breakfast 7:30 – 8:00 a.m.**

**1. Chair's Remarks/Presentations—8:00 – 9:00 a.m.**

- Welcome – Rodney Bennett
- Review New Orleans, LA Agenda – Rodney Bennett
- Approval of Minutes from 254<sup>th</sup> ACS National Meeting in Washington, DC
- Elect DAC Secretary
- Council Action on Allocation Formula
- Revised Legal Resource Manual for Divisions and Local Sections
- M&E Strategic Retreat Briefing
- Badging Experiment
- Division Row in New Orleans

**2. Subcommittee Reports** (Parts of the session may be CLOSED for committee discussion)

- 9:00 – 9:30 ConC Committee Appointment Process – Mitchell Bruce
- 9:30 – 10:00 Divisional Enhancement & Outreach - Silvia Ronco & James Takacs
- 10:15 - 10:45 Communications & Technology – Mary Ann Meador & Huw Davies
- 10:45 - 11:00 Governance and Reporting – John Long
- 11:00 - 11:30 Technical Programming & Collaboration – Dean Webster  
& Jennifer Hollingsworth

**Break 10:00 – 10:15 a.m.**

**3.**

- New Business / Old Business

**4.**

- Summarize Key Action Items

**12:00 p.m. Adjourn**

**Sunday, March 18, 2018**

Jnt DAC-LSAC ChemLuminary Discussion

3:30 p.m. – 4:00 p.m

Hilton New Orleans Riverside

Norwich Room; 3<sup>rd</sup> Level

**Monday, March 19, 2018**

DAC Division Row

Sci-Mix

7:00 p.m. – 10:00 p.m.

Ernest N. Morial Convention Center; Halls D/E

**Tuesday, March 20, 2018**

Division Officers and Divisional Councilors Caucus

4:00 p.m. – 5:30 p.m. Meeting, Grand Salon B Sec 7

5:30 p.m. – 6:30 p.m. Reception, Grand Salon B Sec 10

Hilton New Orleans Riverside

1<sup>st</sup> Level

TAB

Roster



**Divisional Activities Committee  
2018 Roster**

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Updated: 3/7/2018  
11:02 AM

## DAC Subcommittee Assignments 2018

Rodney Bennett

Chair      rodbennettDAC@gmail.com

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Martin Abraham		Member	martin.abraham@ysu.edu
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### MPPG

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Alvin Collins	Staff Liaison		a_collins@acs.org

TAB

Chair's Remarks

Committee on Divisional Activities  
 Council Agenda Book Report  
 2018 New Orleans National Meeting

At least once every three years, at a spring national meeting, the Committee on Divisional Activities (DAC) is required to bring to Council a formula for allocating dues funds for the divisions. Although DAC presented a formula to Council only one year ago at the San Francisco National Meeting, the committee is seeking Council approval for a revised formula in New Orleans.

The purpose of the revision is to encourage – and financially reward – divisions to more fully participate in ACS regional and international meetings. The current formula provides no incentive for participation in either category of meeting. ACS national meetings is the only type of meeting for which divisions receive a financial incentive. DAC seeks to change that with this proposal, which we think will more fully advance the mission of the Society.

While the committee’s primary concern is ACS Divisions, DAC believes this proposal will also result in even more vibrant and successful ACS Regional Meetings, as well as ACS international meetings.

The current and proposed formulas appear below.

ACS Bylaws state that 9% of the ACS Member Dues Pool is allocated to the technical divisions.

<b>Allotment Category</b>	<b>Current</b>	<b>Proposed</b>
Base Amount:	15%	15%
Per Member:	12.5%	12.5%
Innovative Projects:	10%	10%
# of Attendees at NM Oral Sessions:	31.25%	25%
# of Members at NM:	15.625%	12.5%
# of Posters presented at NM:	15.625%	12.5%
ACS Regional Meeting Participation:		
# of ½ day sessions organized	-	2.5%
# of Division Members registered	-	5%
ACS Sponsored/Affiliated International Meeting Participation: (Meetings held outside the Continental United States):		
# of ½ day sessions organized	-	5%

As you can see, DAC proposes to reduce from 62.5% to 50% the amount it allocates to divisions for their performance at ACS national meetings. The 12.5% created from this change would be allocated in the following manner: 7.5% would be directed at division participation in ACS Regional Meetings and 5% in ACS international meetings.

More specifically the 7.5% directed at ACS Regional Meetings would reward divisions based on the number of division members registered for regional meetings (5%), and the number of ½- day sessions divisions contribute to regional meetings (2.5%).

With respect to international meetings, the initial task confronting DAC, as it worked on this new formula, was defining such meetings. For the purpose of this formula, the committee defines such meetings as the following:

- Held outside the continental United States
- ACS-Sponsored or ACS-Affiliated *by virtue of formal approval by the ACS Executive Director; this approval typically takes the form of an MOU or an official co-sponsorship.* Examples of such meetings include Pacifichem, Atlantic Basin Conference on Chemistry (ABCCChem), and division-specific meetings such as the recently approved MOU between the ACS Biochemical Technology Division and the European Society of Biochemical Engineering Sciences.

In terms of how this would impact each division, making such a projection is extremely difficult to do in any meaningfully accurate way. This is so because we would need to forecast not only how much of *one division's* engagement with regional and international meetings would change, but also, how each of the *other 31 divisions'* level of activity in this area would change as well. In short, the divisions – acting individually and collectively – will determine how the changes will impact them.

If you have any feedback for DAC regarding this proposal, please direct it to [rodbennettDAC@gmail.com](mailto:rodbennettDAC@gmail.com). Thank you.

Turning to other topics of interest to Council, DAC has announced a new initiative called “Division Row” that will debut at Sci-Mix in New Orleans. The objective is to provide divisions with more exposure to national meeting attendees—particularly the younger chemists divisions are eager to engage. Participation on the part of divisions is optional. DAC will provide divisions with a standard 4'x8' poster board (as well as a 6' table) and position them in a well-trafficked area of Sci-Mix. Participating divisions will place on the board and tables whatever information they would like. DAC will monitor the results of this pilot program.

In order to facilitate collaboration among divisions in the area of future programming at national meetings, DAC will debut in February a new online tool within the ACS Network. It is designed to permit divisions to quickly identify primary programming contacts for the upcoming four national meetings, and easily connect with them to investigate possible areas of cooperation.

DAC is working with staff to develop some novel approaches to persuade a higher percentage of new ACS members to take advantage of the offer to join one division free for one year. Based on the most current data, 35% of new ACS members join a division at no cost. The committee is eager to partner with staff to dramatically increase that number in 2018. On a related note, starting in September, new ACS members will be able to join up to three divisions at no cost for the first year.

## The Purpose of the ACS Allocation Formula

- To financially support divisions and local sections
- 20% of dues funds available
  - 55% of the 20% are provided to local sections
  - 45% of the 20% are provided to divisions
- Available funds in 2018: \$1,329,000
- DAC is responsible for developing a formula to distribute member dues to the 32 divisions
- LSAC is responsible for the local section formula

# Why Change the Division Allocation Formula?



DAC wants to encourage divisions to engage more frequently on a *regional* and *international* level



# Proposed Division Allocation Formula

ACS Bylaws state that 9% of the ACS Member Dues Pool is allocated to the technical divisions.

Allotment Category	Current	Proposed
Base Amount:	15%	15%
Per Member:	12.5%	12.5%
Innovative Projects:	10%	10%
# of Attendees at NM Oral Sessions:	31.25%	25%
# of Members at NM:	15.625%	12.5%
# of Posters presented at NM:	15.625%	12.5%
ACS Regional Meeting Participation:		
# of ½ day sessions organized	-	2.5%
# of Division Members registered	-	5%
ACS Sponsored/Affiliated International Meeting Participation: (Meetings held outside the Continental United States):		
# of ½ day sessions organized	-	5%

## Effective Date

- DAC will seek Council approval for these changes in New Orleans
- If approved, the effective date for this new allocation formula will be 1.1.19.
- The existing formula will determine the \$ divisions earn in 2018 (checks for which to be distributed in March 2019)

## **Technical Session Badging Experiment in New Orleans**

At the direction of the Committee on Meetings and Expositions, the ACS Meetings Department will begin scanning registration credentials/badges for entry to ALL technical session presentations and Sci-Mix. We will honor requests from attendees who prefer not to have their badge scanned.

This will not affect the session attendance procedures for session presiders. They will still need to complete the online form for attendance to be counted toward division allocation calculations. Use of scanned attendance numbers in place of session presider estimates for division allocations will be assessed for future meetings.

Questions about this badging experiment can be directed to Robin Preston ([r\\_preston@acs.org](mailto:r_preston@acs.org)).

# Memo

To: ACS Division Officers

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From: Frida Akerberg

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Subject:

**Dear Sci-Mix “Division Row” Point of Contact:**

Thank you for agreeing to have your division participate in the inaugural “Division Row” at Sci-Mix on Monday, March 19, 2018 from 8:00 pm to 10:00 pm. **Setup will begin at 7:15 pm, at the Ernest N. Morial Convention Center (Halls D&E).**

*As a reminder, the objective of Sci-Mix “Division Row” is to provide divisions with more exposure to national meeting attendees—particularly the younger chemists that divisions are eager to engage and have join their division.*

**Information:**

- Print your poster to accommodate a standard size poster board (4'x8') and bring to the meeting. You can start setting up your poster at 7:15 pm in Halls D&E. Make sure to bring your national meeting badge for access. *If you plan to print your poster in New Orleans, there is a FedEx office across the street from the convention center, please find more information [here](#).*
- A 6' table will also be provided, if you want to place brochures, flyers, division table cloth, and/or other promotional materials
- Please confirm the name/email for your division’s primary point of contact for Division Row to ([f\\_akerberg@acs.org](mailto:f_akerberg@acs.org)) no later than Thursday, March 1st.

We look forward to seeing you at Sci-Mix “Division Row” on Monday,

March 19 in New Orleans! Sincerely,

**Frida Akerberg**

Staff Liaison, Divisional Enhancement & Outreach Subcommittee

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**Sci-Mix "Division Row"**

**Participants**

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3	BIOT
4	BMGT
5	CELL
6	CHAS
7	CHED
8	CINF
9	COLL
10	COMP
11	ENFL
12	GEOC
13	INOR
14	MEDI
15	ORGN
16	PROF
17	SCHB
18	TOXI
19	HIST
20	PMSE
21	POLY

TAB

Minutes

## MINUTES

Council Committee on Divisional Activities  
Washington DC National Meeting  
August 20, 2017  
Marriott Marquis  
Chinatown Room

Meeting called to order at 8am.

The committee **VOTED** to approve the minutes from the San Francisco National Meeting.

### **Division Enhancement Subcommittee Report: Silvia Ronco and Jim Takacs**

ACS will launch a new enterprise grant management system. Expected to be deployed prior to Spring 2018 round.

About ½ of divisions annually are submitting an IPG request per cycle. Would like to see the other ½ of divisions taking better advantage of this opportunity.

The committee **VOTED** to approve the following motion to remove the existing IPG guideline: “Denials are effective for the remainder of the calendar year: for example, a proposal denied during the spring cycle cannot be resubmitted until the following calendar year.”

The committee **VOTED** to approve the following motions regarding guidelines for IPG Sci-Mix Poster presentation implementation:

- IPG final report will require inclusion of digital version poster. The subcommittee will create a poster template and make this available to aid in the creation of IPG posters.
- Division is responsible to print and be onsite to present at a Sci-Mix session by the end of the year after the submission of the report. For example, a final report submitted in 2018 must have a poster presented either spring or fall 2019.

An outstanding question remained: Where does the abstract for the Sci-Mix presentation get inputted?

Received 13 IPG submissions. Recommending funding the 11 that appear below:

<b>Division</b>	<b>Title of Proposal</b>	<b>Requested Funding</b>	<b>Proposed Funding</b>
POLY	POLY Webinars	\$6,000	\$6,000
CHAS	Pilot Video in a Lab Chemical Risk Assessment Educational Series	\$7,500	\$7,500*
ENVR	Identifying the gaps and opportunities in graduate education to improve sustainability of the US chemical industries	\$7,500	\$7,500
INOR	Pathways for Industrial Chemists Symposium	\$5,350	\$5,350
ANYL	A Modern ANYL Digital Presence for Engaging Young ACS Members	\$5,500	\$5,500
ENFL	Strategic Plan Update	\$6,250	\$7,500
HIST	Food at the Crossroads: Chemistry's Role in Sustainability, Past and Present	\$5,000	\$5,000*
COLL	Fostering Industry Participation in COLL Division Activities	\$7,500	\$7,500
COMP	Women in COMP	\$7,500	\$5,000*
PMSE	PMSE-NAMS Joint Symposium: Polymer Chemistry and Membrane Science for Advanced Separations	\$7,500	\$7,500*
CHAL	Outreach Informational Webinar Series	\$7,500	\$7,500
BIOT	Expanding BIOT's International Outreach to Include India	\$7,500	\$0
SCHB	Congressional Awareness and Support for Entrepreneurship and Small Chemical Businesses	\$7,500	\$0
I&EC	Industrial Research of Chemists Local to the Gulf Region	\$8,085	\$0
* Pending receipt of report for prior IPG			

The committee **VOTED** to approve the IPG submissions as recommended by the Divisional Enhancement Subcommittee. Josh will send letters to chairs from divisions that submitted the nominations.



Strategic Planning: Less than 1/3 of divisions have completed strategic planning in past 5 years. Suggested that DAC target divisions most in need of strategic planning, and suggest or require conducting such planning.

The committee **VOTED** to approve a division may have up to two active IPGs, and one additional active Strategic Planning project.

### **Mark Carpenter Presentation**

Mark explained that only 7% of visits to acs.org come through the home page. The committee believes that divisions are the engine driving the science, and believe that divisions should be featured more prominently on acs.org. There is no "Science" link on acs.org, which is where the divisions likely belong.

### **Branding Guidelines – Sue Morrissey**

Working on a unified ACS Brand. Want a unified ACS brand family, that is consistent and clear, that improves prospects of brand compliance, and represent one ACS to the outside world.

POLY: We have a recognizable brand logo. We do not want to let it go.

Sue: The solution we recommend is to use the ACS logo as main logo, with your current logo as a graphical element. We would want to start out 2018 with a new logo if possible.

The logo implementation is voluntary on the part of the divisions. ACS hopes it will comply with this request because the Society thinks it will be better for the ACS and better for the units that comprise the Society.

### **Communications and Technology Subcommittee – Mary Ann Meador and Huw Davies**

Discussed communication and collaboration with divisions, and what technology tool should be used. Staff recommends placing the content in the ACS Network. ACS staff will create some questions to pose to divisions to find out what they want.

The subcommittee believes a test case should be developed to see if division leaders would participate. Might focus on programming for upcoming meetings. Share thoughts on where they are going for the next two years (collaboration and joint programming).

Second item: Increase visibility of divisions on acs.org

How do we present content to ACS staff that could be rotated on a regular basis? How can we increase chemistry on the site – what divisions actually do? If there is a corresponding journal with a division, that would make presenting some chemistry more attractive and compelling.

### **Governance and Reporting: John Long**

The subcommittee **VOTED** to recommend that DAC support the Petition on Affiliation with Other Technical Organizations.

The subcommittee **VOTED** to recommend that DAC support the Petition for Election of Committee Chairs.

The subcommittee discussed the MODEL BYLAWS for Divisions of the American Chemical Society from the Society's Committee on Constitution and Bylaws (C&B), which revealed that many divisions have not had their bylaws reviewed in the last ten years.

When completing the annual report, question 6 allows divisions to request assistance: "What additional support do you need from DAC or ACS staff?" The subcommittee agreed to ask DAC who is responsible for getting back to divisions regarding any requests for assistance or other questions received. There was a consensus that perhaps the DAC liaisons to the divisions should be given the requests and additional contacts could be sought.

#### **Yun Hang Hu: Presentation on Materials Chemistry Division**

Silvia: What Yun is proposing is more of an applied materials chemistry division. If he calls it the Applied Materials Chemistry Division, INOR might not oppose it.

Yun views the characterization of his division as being "Applied" as being largely accurate, but not fully correct. Yun presented a proposed timeline for the next steps regarding the division.

The Committee moved to closed session to discuss the Materials Chemistry Division. The following points were made during the discussion:

- Thinks this should be handled as a Secretariat-like approach. She liked Yun's point about giving members what they want.
- Are there any chemists in younger generations that would not ID with inorganic or organic chemistry who would not join ACS but might join MRS?
- Does not think a new division should be created to fill a small niche.
- I&EC has an applied emphasis. We oppose this division. What is the problem we are trying to solve through this division?
- Materials chemists who see themselves as materials chemists – but who are really doing chemistry – typically migrate to MRS. Do we want to capture some of them?
- China has a massive emphasis on materials science. We are missing something. ACS should have a materials science division.
- Value of this division is to engage with young scientists. I think we are missing some young faculty in this area. How the young scientist and the young faculty: How do they ID themselves?
- Starting such a division is a big step for ACS. Need to make sure it works if we go with it.

- Need to make sure that executive committees of probationary divisions are well supported.

After much discussion, the Committee **VOTED** to oppose recommending establishing the Materials Chemistry Division by a vote of 8-4.

### **MAC Presentation: Julie Jessop**

2012: MAC was given limited authority to experiment and test with membership models. This confirmed to MAC that more was needed. MAC wants to amend bylaws to give the committee more authority to explore new models.

All efforts would be subject to BOD approval and reported to Council.

### **Technical Programming and Collaboration – Mike Appell**

Strategic Plan goals. Third goal dealt with division collaboration. Look at virtual meetings. Several examples of how virtual meetings can work with specific topics. Possible to have multiple simultaneous discussions in a group and individual manner. Other part of the goal deals with face-to-face collaboration meetings:

- a. Leadership Institute
- b. MPPG Meeting 2x/year at NM
- c. DOC/DCC Caucus and Reception

Not aware of division officers asking to meet more frequently. Might be better to promote more intensely the existing events.

M&E and Thursday Programming. Waiting for M&E to make a decision on that. Perhaps we should make one of the national meetings each year a Wed-Saturday to see if that makes it more attractive. Would need to poll industry to validate. Move the national meeting from August to September so that it does not fall right on top of the first week of university.

Special Interest Groups: Add something new to divisions. ACS goes through the program to find sub-themes. Might be added to special interest group discussion. Give people with an idea for a division to start programming right away.

Subcommittee recommends that a group be formed to think through this concept. Jennifer has agreed to join the group. Other volunteers being sought. Mike will be on that team. Alan Elzerman, too.

### **Allocation Discussion**

In the fall, Janet will head a special working group to look into developing funding changes to support regional participation and international participation.

The committee thanked Doug Sawyer for the service to the Committee.

**Adjourn at 11.55am.**

TAB

Communications  
&  
Technology

**AGENDA**  
**Communications & Technology Subcommittee (DAC)**  
**March 17, 2018**  
**Chairs: Mary Ann Meador and Huw Davies**  
**4-6PM/Hilton Riverside Hotel/ Newberry Rm; 3<sup>rd</sup> level**

- Demonstration by Christine Schmidt of Technical Division Programming Forum (4-4:30p)
- Update on Mechanics of Joining a Division (4:30 -4:45)
- Identifying and Posting Division Best Practices: Technology Solutions? (4:45-5:15)
- Division Promotional Videos: Next Steps (5:15 – 5:45)

## MINUTES

**Committee on Divisional Activities  
Communications and Technology Subcommittee  
Saturday, August 19, 2017  
Called to order at 4.07pm**

Mary Ann Meador, Huw Davies, Robert Moore, Martin Abraham, John Katz, Rodney Bennett, Janet Dade, John Goodloe, Mark Carpenter, Christine Schmidt.

1. Increase collaboration/communication among divisions

Talked about the desire on the part of DAC to increase communication and collaboration between DAC and divisions, and among the divisions.

Christine demonstrated how the ACS Network might provide solutions to the DAC goals regarding communication and collaboration.

Open forum or closed forum is something DAC needs to think about. One driver is do we anticipate having content that needs to be protected?

Who determines whether content is useful? Can anyone post content? Does it have to be reviewed/approved?

Strategy for how we maintain archived content.

What are the questions I need to ask my division? What are the questions we should ask all divisions?

Who should access?

Who should be able to add material?

Chronological listing of messages?

Try the experiment inside the Network. What would be compelling content?

1. Posting key word searchable Success Practices.
2. Post archived messages from ACS staff to division leadership
3. Future division program plans so people can see what is on the horizon. Ability to contact people where program synergies are present?

Five technology goals:

1. Post searchable best practices
2. Provide a place where division officers can post questions/comments to one another
3. Post chronological archive of ACS email messages sent to divisions (all division messages)
4. Increase visibility of divisions on acs.org
5. Provide divisions with a way to protect content on their division websites

## Agenda item 2:

Increasing visibility of divisions on acs.org.

What does DAC want?

Want to be found all the time on the homepage. People who are not members do not know to search for divisions via communities.

Huw: Wants to see something that relates to both divisions and to the chemistry they practice.

Martin: Whom is the website designed for? Who is the target audience?

Mark: Designed for members and the larger scientific community interested in what ACS does.

Mary Ann: Divisions are more core to the ACS than acs.org shows.

## **Agenda Item # 3: Allocation Formula:**

How do we count regional and international participation on the part of divisions?

Regional meeting is easier to count than international participation.

Avoid self-reporting?

Robert: Allocate more money off the top – similar to IPG – and let DAC or a subcommittee determine how to distribute the funds.

i. Regional meeting sessions sponsored by a division. Get divisions engaged with programming at regional level. Programming is what we want to count. Not the division members that come to the meeting. # of symposia organized by a division.

ii. International: Add some money IPG carve out and award money to divisions after the fact.

Huw: Two road shows. 4-6 major speakers. Many editors. Built symposia around 10-20 local people as well. Attracted about 200 in China.

TAB

Divisional Enhancement

&

Outreach



## AGENDA

### **Divisional Enhancement & Outreach Subcommittee (DAC)**

ACS National Meeting – New Orleans, LA

Saturday, March 17

4:00 pm – 6:00 pm

Hilton New Orleans Riverside

Norwich Room, 3<sup>rd</sup> level

Subcommittee Members: Silvia Ronco (Co-Chair), James Tackacs (Co-Chair), Graham Peaslee, Semih Eser, Mary Virginia Orna

Staff Liaison: Frida Akerberg/Joshua Blair

Subcommittee Goals: The Divisional Enhancement Subcommittee of DAC has the critical responsibility of administering Innovative Project Grants (IPGs). This Subcommittee is charged with ensuring divisions are sharing the results from their IPGs. This Subcommittee also drives to share “Best Practices”, from which the results of IPGs will play a crucial role in the communication strategies.

1. Welcome
2. Approval of last meeting minutes
3. IPG program – summary of guidelines and desired outcomes (S. Ronco, J. Takacs )
4. Review of 2018 IPG proposals and award recommendations. (Committee members and ACS staff)
5. Discussion of Grant Management Platform and ACS awards/funding websites (J. Blair)
6. Discussion of IPG guidelines (Committee members and ACS staff)
  - a. Addition of a specific sustainability comment in Chair’s letter of support
  - b. Clarification of “outreach” as it relates to IPGs
  - c. Improving the level of innovation in IPG submissions

## Minutes

DAC Divisional Enhancement & Outreach (DE&O) Subcommittee (DAC)  
National Meeting, Washington, DC  
Subcommittee Saturday, August 19, 2017; 4:00- 6:00 PM

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### Attending:

Silvia Ronco (co-chair), James Tackacs (co-chair), Graham Peaslee, Semih Eser,  
Joshua Blair (staff liaison)

Meeting called to order: 4:01 pm

Josh reviewed outstanding status reports, noted those overdue by divisions with applications for the Fall 2017 round:

- CHAS
- HIST
- COMP
- PMSE
- BIOT
- I&EC

Semih motion to approve San Francisco meeting 253<sup>rd</sup> minutes, Jim second. Minutes approved.

**NOTE:** Mary Virginia Orna submitted an application for the HIST division in this funding round. She was asked not to participate by the subcommittee co-chairs in the review process and this subcommittee meeting.

### REVIEW OF SUBMISSIONS:

*[Ratings (low) 1 – 4 (high)]*

**CHAL:** Avg 2.50 rating

JT: Likes that they are getting 200-400 registrations from outside division  
SE improved rating following discussion

**ENVR:** AVG 3.25 rating

Division responded to request to provide information about additional funds on request.  
The division will provide up to \$1500 to the project.

**INOR:** AVG 3.25 rating

Status report received for active Spring 2017 IPG

**PMSE: AVG 2.50 rating**

SE: NAMS is not a big organization, limited exposure and narrow scope. Possibly not a seed to start something big.

SR notes that this will attempt to increase membership, which is stated goal of DAC.

GP: Evaluation is based on attendance, would be stronger if directly on increased membership.

Rating lowered by GP and SR following discussion

**SCHB: Avg 1.75**

SR: Vague proposal

GP: No clear benefit to division.

**Feedback to submitter:** Although the idea is a good one, it was not clear of the benefit to the division beyond one or two people. It was not clear to the reviewers how the impact of the project will be measured. The proposal would have been stronger if it included benefit to more division members.

**HIST: AVG 3.13**

GP: While only a symposium, there was collaboration with Local Section and High school students. Noted that this was more about visibility than membership. Suggested the committee consider giving additional funds to this project that asked for less than the maximum, rather than other marginal projects.

SR: Limited benefit to membership and the division.

**POLY: AVG 3.50**

There is a question raised about whether IPG funds should be used to pay ACS department (webinars). Agreed that this was a larger discussion than the current meeting allowed.

SR: We asked them to emphasize assessment for resubmission, but the assessment was still not strong.

**NOTE:** The committee notes that this resubmitted IPG is contrary to a stated rule against resubmission within the same year, but through an oversight by the committee

they were encouraged to reapply in Fall 2017. The committee will make an exception, and also propose to remove the rule for future rounds.

**BIOT:** AVG 2.38 rating

The committee was concerned about lack of meaningful evaluation of prior completed project with ESBES.

**I&EC:** AVG 1.75 rating

JT: Noted that it could be a challenge to get BS students who are allowed to present their work.

GP: Would like to see more interaction between industry and Students.

SE: Need more detail about symposium.

**Feedback to Submitter:** The project could be strengthened by collaboration with the Committee on Technician Affairs.

**COLL:** AVG 3.00 rating

GP: concerned this was not sustainable, funding only for speaker fees and reception

All liked bringing together industry and students.

**ANYL:** AVG 3.25 rating

All agreed there was significant need to improve the ANYL website, and that there was improvement to the current proposal over prior submission.

**CHAS:** Avg 3.38

No additional discussion

**COMP:** Avg 3.00

**Feedback to Submitter:** The division requested \$7,500 but are eligible for only \$5,000 following Spring 2017 project.

**ENFL:** Avg 3.25

No additional discussion

**NOTE:** Josh to confirm that status reports for open projects should be provided before checks are sent to applicable divisions.

**Funding Summary:**

<b>Division</b>	<b>Title of Proposal</b>	<b>Average Rating</b>	<b>Awarded Funding</b>
POLY	POLY Webinars	3.50	\$6,000
CHAS	Pilot Video in a Lab Chemical Risk Assessment Educational Series	3.38	\$7,500
ENVR	Identifying the gaps and opportunities in graduate education to improve sustainability of the US chemical industries	3.25	\$7,500
INOR	Pathways for Industrial Chemists Symposium	3.25	\$5,350
ANYL	A Modern ANYL Digital Presence for Engaging Young ACS Members	3.25	\$5,500
ENFL	Strategic Plan Update	3.25	\$7,500
HIST	Food at the Crossroads: Chemistry's Role in Sustainability, Past and Present	3.13	\$5,000
COLL	Fostering Industry Participation in COLL Division Activities	3.00	\$7,500
COMP	Women in COMP	3.00	\$5,000
PMSE	PMSE-NAMS Joint Symposium: Polymer Chemistry and Membrane Science for Advanced Separations	2.50	\$7,500
CHAL	Outreach Informational Webinar Series	2.50	\$7,500
BIOT	EXPANDING BIOT's INTERNATIONAL OUTREACH TO INCLUDE INDIA	2.38	Not Funded
SCHB	Congressional Awareness and Support for Entrepreneurship and Small Chemical Businesses	1.75	Not Funded
I&EC	Industrial Research of Chemists Local to the Gulf Region	1.75	Not Funded

## **General Discussion:**

SR: Notes that in general, it is important that IPG proposals keep in mind impact on division.

SE: Suggests clarifying guidelines to send a message that a symposium or webinar, without additional innovation will not be rated highly.

JT: We are seeing more and more event funding with IPGs, with limited impact on more than a one or two division members.

DISCUSSION POINT for DAC meeting: The subcommittee notes that IPGs are looking for more than event funding. Encourage DAC to communicate to divisions that this is available.

## **Discussion of Status Report:**

Subcommittee believes status report is important, division chairs should be aware of existing projects and their status.

DISCUSSION POINT for DAC Meeting: The committee agrees to move status update for active projects to within Chair's letter.

**ACTION ITEM: Josh to update guidelines to reflect this change to status reporting.**

[Joined by Rod Bennett 5:35 PM]

## **Discussion of project resubmission:**

The committee does not recall the intent of the rule against submission within the same calendar year.

RB: If there is a clarification of a weakness with a resubmission, then that would be okay. Also, as long there is continuity of applications and reviewers then sees no problem with removing the rule.

PROPOSAL for DAC: Remove the rule. "Denials are effective for the remainder of the calendar year....".

## **Strategic Planning Review:**

Currently, the guidelines indicate that a division can have only 2 active IPG at a current time. A strategic planning IS counted towards this limit.

RB: Should Strategic Planning become part of the 2 IPG limit? It would be helpful to review divisions and promote IPG and/or strategic planning to targeted divisions that are in need.

GP: Most divisions would not be impacted at all by the current limit.

JT: Concerned that strength and number of submissions is lacking.

DISCUSSION POINT for DAC meeting: Should we clarify the message about facilitated Strategic Planning to confirm that must be ACS facilitated, clarify Guidelines.

PROPOSAL for DAC meeting: Request vote that Strategic Planning will be considered one of two IPGs.

- Option 1: a division can have two IPGs and one Strategic Planning
- Option 2: a division can have two IPGs, one of which could be Strategic Planning.

PROPOSAL for DAC meeting: Request additional funding for Strategic planning.

PROPOSAL for DAC meeting: Separate strategic planning be separated from standard IPG application.

DISCUSSION POINT for DAC meeting: Target divisions that most need strategic planning and request that they complete it, providing funding from IPGs. Should it be required? Fewer than 1/3 have done this in 5 years.

JT: There is some worry about pushing money on divisions that are not prepared to use it.

RB: Several divisions would not be able to afford strategic planning on their own. Main cost are housing and transportation for standard 2.5 day planning session.

### **Poster Presentations for IPG:**

The committee confirmed logistics of newly added requirement to produce a poster for funded IPG, present at Sci-Mix.

Requirements:

- Poster must be presented no later than Fall of the calendar year following submission of final report. For example: A Spring/Fall 2018 final report submission must be presented no later than Fall 2019 Sci-Mix.
- Final report must include digital version of the poster.
- Division is responsible to print the poster and having someone to bring and present at the Sci-Mix session.
- For overdue presentations, no new IPG will be funded until the meeting after Poster presentation is completed.
- **ACTION ITEM: The committee will provide a template for poster available within final report form.**

**Meeting adjourned 6:37 PM.**

DRAFT



**Spring 2018 IPG Applications**  
**2018 Available Funding: \$132,900**

<b>Division</b>	<b>Title of Proposal</b>	<b>Requested Funding</b>
Agrochemicals (AGRO)	INsecticides and TARgets (INSTAR) Summit	\$7,500
Analytical Chemistry (ANYL)	Engaging Students in Technical Programming at Regional Meetings: Building a Foundation for Sustained Participation in ANYL and ACS	\$6,000
Biochemical Technology (BIOT)	BIOT Strategic Planning Project 2018	\$7,500
Business Development & Management (BMGT)	Regional Expansion of ACS Leadership Chats- aka BILL talks	\$7,500
Cellulose and Renewable Materials (CELL)	Encouraging Underserved and Disabled Students to Explore the World of Sustainable and Ecofriendly Inventions	\$7,500
Chemical Education (CHED)	Symposium on Teaching Chemistry: A Focus on Practice with Connections to Research	\$6,250
Chemical Education (CHED)	ACS-RSC Collaboration to Promote Chemical Education Initiatives via Social Media	\$6,250
Computers in Chemistry (COMP)	Strategic Planning for COMP	\$7,500
Energy & Fuels (ENFL)	Public Outreach with Energy-Related Presentations	\$7,500
Nuclear Chemistry & Technology (NUCL)	HIST and NUCL Joint Region Programming*	\$7,480
Organic Chemistry (ORGN)	Strategic Branding of ORGN	\$7,500
Small Chemical Businesses (SCHB)	Expanding SCHB's Presence in the ACS Northwest Region	\$7,500
Chemical Toxicology (TOXI)	Investing in Regional ACS Meetings for a Sustainable National Division of Chemical Toxicology	\$7,500

\*No longer a joint project

**Funded versus Not Funded 2015-2017**

Year	Round	Div. Abbrev.	Title of Proposal	Requested Funding	Amount Funded	Project Completed
2015	Spring	AGFD	ACS International Student Chapters Symposium	\$7,500	\$7,500	NO
2015	Spring	AGRO	Outreach Opportunities for Junior Chemists in the AGRO Division: Bridging the Gap between Students and Senior Scientists	\$7,500	\$7,500	YES
2015	Spring	CHAS	Division Strategic Planning	\$2,000	\$2,000	YES
2015	Spring	CHED	Academic Innovations for Tomorrow's Industries	\$5,000	\$5,000	YES
2015	Spring	COLL	Strategic planning	\$2,000	\$2,000	YES
2015	Spring	HIST	Preservation of Film and Videos of Chemists and Chemistry	\$7,500	\$7,500	YES
2015	Spring	ORGN	Recruitment Video Competition	\$7,500	\$7,500	YES
2015	Spring	ORGN2	Placing videos of chemists and chemistry on ORGN's website	\$5,000	\$5,000	YES
2015	Spring	PROF	Women in Innovation: Business and Commerce	\$7,500	\$7,500	YES
2015	Spring	SCHB2	Strategic Vision 2015 and Beyond	\$2,000	\$2,000	Returned Funds
2015	Fall	AGFD	Caribbean Cuisine Chemistry and Flavors	\$5,000	\$2,500	YES
2015	Fall	BIOT	Improved Web-User Interface Providing Webinar Training and Networking Opportunities to BIOT Members	\$7,500	\$7,500	YES
2015	Fall	CELL	Neighborhood Ecology Course (NEC)	\$7,500	\$7,500	YES
2015	Fall	CELL2	New Horizons in Sustainable Materials	\$4,800	\$4,800	YES
2015	Fall	CHED	Resolving the Big Picture: Bringing Molecules into Focus	\$7,500	\$6,250	YES
2015	Fall	CINF/CHED	Intercollegiate Cheminformatics Education Symposium	\$12,500	\$12,500	YES
2015	Fall	COMP	Undergraduate Research and COMP	\$5,500	\$5,500	YES

Year	Round	Div. Abbrev.	Title of Proposal	Requested Funding	Amount Funded	Project Completed
2015	Fall	HIST	The History of Chemistry in High School Teaching Workshop	\$5,000	\$5,000	YES
2015	Fall	I&EC	Symposia for Regional Meetings - Realities of the Chemical Enterprise: Career opportunities and path	\$5,000	\$5,000	YES
2015	Fall	I&EC2	Realities of the Chemical Enterprise: Career opportunities and paths at the BS/BA degree level	\$7,500	\$5,000	YES
2015	Fall	INOR	Establishing UK-USA-Canada Connections	\$5,000	\$2,000	YES
2015	Fall	POLY	Industrial Outreach and Collaboration	\$6,000	\$6,000	YES
2015	Fall	SCHB	SCHB Programming Support for Pacifichem 2015	\$7,500	\$7,500	YES
2016	Spring	AGRO	AGRO Strategic Planning Project 2016	\$2,000	\$2,000	YES
2016	Spring	ANYL	Collaborative Outreach of the CHED and ANYL Divisions to the Cuban Chemical Society	\$12,500	\$6,250	YES
2016	Spring	CARB	International Carbohydrate Symposium-2016	\$7,500	\$3,500	NO
2016	Spring	CHAL	CHAL Webinar Seminar	\$7,500	\$6,500	YES
2016	Spring	CHAS	Chemical Safety Information and Education Survey of the Academic Laboratory Population	\$12,500	\$10,000	YES
2016	Spring	CHED	Collaborative Outreach of the Chemical Education and Analytical Chemistry Divisions to the Cuban Che	\$12,500	\$6,250	YES
2016	Spring	ENVR	Connecting New Chemists with Transformational Leaders through Videography	\$7,500	\$7,500	NO

Year	Round	Div. Abbrev.	Title of Proposal	Requested Funding	Amount Funded	Project Completed
2016	Spring	INOR	DIC Young Investigator Awardees- "Where are they now?" Symposium	\$7,500	\$7,500	YES
2016	Spring	NUCL	NUCL Support of Educational / Outreach Programming at SERMACS 2016	\$2,500	\$2,500	YES
2016	Spring	ORGN	ORGN Video Creation	\$7,500	\$3,000	YES
2016	Spring	SCHB	SCHB Business Track at 2016 Regional Meetings: CERM, MARM, and NORM	\$7,500	\$7,500	YES
2016	Spring	TOXI	Communication with members via mobile responsive website	\$6,480	\$6,480	NO
2016	Fall	ANYL	Enhancing Student Engagement in Analytical Division Programming	\$6,250	\$6,250	YES
2016	Fall	BIOT	ESTABLISHING AN ESBES-ACS BIOT INTERNATIONAL STUDENT DESIGN COMPETITION	\$7,500	\$7,500	YES
2016	Fall	CHAS	(Seed) Sponsorship of "2018 - Safety By Design" Workshop/Symposium on Laboratory Safety	\$5,000	\$5,000	NO
2016	Fall	CINF	Division of Chemical Information Web Platform Development	\$7,500	\$5,980	NO
2016	Fall	ENFL	Innovation & Commercial Products: The Future of Clean Fuels and Innovating Women	\$7,500	\$7,500	YES
2016	Fall	HIST	Women and the Nobel Prizes in Chemistry, Physics, and Medicine	\$7,500	\$7,500	YES
2016	Fall	INOR	Celebrating 60 Years of the Division of Inorganic Chemistry	\$5,000	\$5,000	YES
2016	Fall	PMSE	Young scientist recruiting: PMSE Young Investigator Symposium	\$7,500	\$7,500	YES

Year	Round	Div. Abbrev.	Title of Proposal	Requested Funding	Amount Funded	Project Completed
2016	Fall	POLY	POLY Division Membership Recruitment through Engagement of Local Sections	\$5,500	\$5,500	YES
2016	Fall	RUBB	Establishing Educational Training and Student Chapters in Multiple Countries	\$7,500	\$7,500	NO
2016	Fall	TOXI	Webinar in chemical toxicology and drug safety.	\$5,500	\$3,750	NO
2017	Spring	AGRO	Agrochemical Outreach: Education, Networking and Career Enhancement	\$7,500	\$7,500	YES
2017	Spring	BMGT	ACS Leadership Chats - aka "BILL" talks	\$7,500	\$7,500	YES
2017	Spring	CHED	Standing on the Shoulders of Giants: Developing Chemistries for Improved Global Health	\$7,220	\$7,220	NO
2017	Spring	CHED	A Plan-of-Action to Revitalize the Biennial Conference Committee	\$5,280	\$5,280	YES
2017	Spring	COMP	COMP Mobile App - Execution, Development and Engagement	\$7,500	\$7,500	NO
2017	Spring	HIST	History of Chemistry and a Potential Center for the History of Chemistry in Cuba	\$7,500	\$7,500	YES
2017	Spring	INOR	Undergraduate Chemistry Majors Inorganic Symposium Workshop	\$7,150	\$7,150	NO
2017	Spring	PROF	PROF Division Support to the 2017 PRES Innovation Initiative	\$7,500	\$7,500	YES
2017	Spring	SCHB	Member Development via Business-Related Programming at ACS-Sponsored Meetings	\$7,500	\$5,500	YES
2017	Fall	POLY	POLY Webinars	\$6,000	\$6,000	NO
2017	Fall	CHAS	Pilot Video in a Lab Chemical Risk Assessment Educational Series	\$7,500	\$7,500	NO

Year	Round	Div. Abbrev.	Title of Proposal	Requested Funding	Amount Funded	Project Completed
2017	Fall	ENVR	Identifying the gaps and opportunities in graduate education to improve sustainability of the US chemical industries	\$7,500	\$7,500	NO
2017	Fall	INOR	Pathways for Industrial Chemists Symposium	\$5,350	\$5,350	NO
2017	Fall	ANYL	A Modern ANYL Digital Presence for Engaging Young ACS Members	\$5,500	\$5,500	YES
2017	Fall	ENFL	Strategic Plan Update	\$6,250	\$7,500	NO
2017	Fall	HIST	Food at the Crossroads: Chemistry's Role in Sustainability, Past and Present	\$5,000	\$5,000	NO
2017	Fall	COLL	Fostering Industry Participation in COLL Division Activities	\$7,500	\$7,500	NO
2017	Fall	PMSE	PMSE-NAMS Joint Symposium: Polymer Chemistry and Membrane Science for Advanced Separations	\$7,500	\$7,500	NO
2017	Fall	CHAL	Outreach Informational Webinar Series	\$7,500	\$7,500	NO
2017	Fall	COMP	Women in COMP	\$7,500	\$5,000	NO

TAB

## Governance & Reporting

## AGENDA

### Governance and Reporting Subcommittee (DAC)

ACS National Meeting – New Orleans, LA

March 17, 2018

4:00 p.m. – 6:00 p.m.

### Hilton New Orleans Riverside

Warwick Room

3<sup>rd</sup> level

1. Welcome
2. Approval of Minutes from 254<sup>th</sup> ACS National Meeting in Washington, DC
3. Bylaw Status Report for Divisions and Local Sections
4. Petition on Affiliation with Other Technical Organizations (for CONSIDERATION): \_\_\_\_\_
  - a. Responses **required** by fall 2018
5. Petition to Rename and Remove Restrictions for International Chemical Sciences Chapters\_(for CONSIDERATION): \_\_\_\_\_
  - a. Responses **required** by fall 2018
6. Petition on the Composition of Society Committees
7. Petition for Election of Committee Chairs
8. Annual reports procedures
9. Report from staff
10. New business



## MINUTES

### Governance and Reporting Subcommittee (DAC)

ACS National Meeting – Washington, DC

August 19, 2017

4:00 p.m. – 6:00 p.m.

Marriott Marquis

Attendees: John Long, Joe Allison, Robert Moore, Carol Payton

- The subcommittee **VOTED** to recommend that DAC support the Petition on Affiliation with Other Technical Organizations.
- The subcommittee **VOTED** to recommend that DAC support the Petition for Election of Committee Chairs.
- The subcommittee discussed the MODEL BYLAWS for Divisions of the American Chemical Society from the Society's Committee on Constitution and Bylaws (C&B), which revealed that many divisions have not had their bylaws reviewed in the last ten years.
- When completing the annual report, question 6 allows divisions to request assistance: "What additional support do you need from DAC or ACS staff?" The subcommittee agreed to ask DAC who is responsible for getting back to divisions regarding any requests for assistance or other questions received. There was a consensus that perhaps the DAC liaisons to the divisions should be given the requests and additional contacts could be sought.

## BYLAWS STATUS REPORT for Divisions and Local Sections

Prepared by the Committee on Constitution and Bylaws (C&B)

Updated as of 2/21/18

### Unit Bylaws Certified – by Year

[Date certified, unit (ACS National Meeting at which reported)]

#### bylaws certified in 2018 (4 to date)

1/5/18 Princeton (New Orleans)  
1/18/18 FLUO (New Orleans)  
1/29/18 CATL (New Orleans)  
2/1/18 Northeastern (New Orleans)

#### 21 bylaws certified in 2017

1/23/17 St. Joseph Valley (San Francisco)  
3/23/17 RUBB (DC)  
3/27/17 Illinois Heartland (DC)  
3/30/17 Mid-Hudson (DC)  
4/24/17 St. Louis (DC)  
4/28/17 Georgia (DC)  
5/1/17 BMGT (DC)  
5/16/17 South Plains (DC)  
6/9/17 Rio Grande Valley (DC)  
6/12/17 Wakarusa Valley (DC)  
7/28/17 New Haven (DC)  
8/4/17 CELL (DC)  
8/8/17 Erie (DC)  
8/17/17 Wichita (DC)  
8/25/17 Silicon Valley (New Orleans)  
9/12/17 RUBB (New Orleans)  
9/15/17 North Alabama (New Orleans)  
11/8/17 Upper Peninsula (New Orleans)  
12/15/17 COLL (New Orleans)  
12/26/17 ENFL (New Orleans)  
12/29/17 BIOT (New Orleans)

#### 19 bylaws certified in 2016

2/3/16 Western Connecticut--E (San Diego)  
2/10/16 Northeastern Ohio (San Diego)  
3/2/16 Red River Valley (San Diego)  
3/7/16 Central Utah (San Diego)  
3/10/16 South Central Missouri (San Diego)  
4/13/16 MO-KAN-OK, The Tri-State (Philadelphia)  
5/20/16 Minnesota (Philadelphia)  
7/8/16 Virginia (Philadelphia)  
8/4/16 CINF (San Francisco)  
8/22/16 Wisconsin--E (San Francisco)  
10/10/16 Lexington--E (San Francisco)  
12/9/16 Oklahoma (San Francisco)  
12/20/16 Nashville (San Francisco)  
12/2/16 China Nat'l Cap Area--JingJinJi (San Fran)  
12/2/16 Iraq (San Francisco)  
12/2/16 South Western China (San Francisco)  
12/23/16 East Central Illinois (San Francisco)  
12/23/16 Corning (San Francisco)  
12/23/16 Erie (San Francisco)

### Summary of bylaws in progress

Bylaws under review: California and Silicon Valley Sections

C&B is waiting for votes or other information from these units (alpha order by unit type):

Central Massachusetts	Northeast Wisconsin
Coastal Georgia*	BIOL
Hampton Roads	CATL
Ozark	CHED
Western New York	I&EC

BYLAW amendment OPTIONS were sent to these units that have not yet responded:

If C&B received proposed bylaws, the unit was removed from this list added to Bylaws in Progress (below)

Akron	3/21/17	Northwest Louisiana	2/8/18
Greater Houston	1/11/18	Pensacola	5/5/17
Green Mountain	1/30/18	Santa Clara Valley	6/2/17
Kanawha Valley	4/10/17	Texas A&M	1/12/18

C&B continues to contact Divisions and Local Sections to give them options to update their bylaws; bylaw options and all bylaws are available at [www.acs.org/bulletin5](http://www.acs.org/bulletin5).

Bylaws certified in 2017 (alpha order by unit type)

Erie (DC)	Silicon Valley (New Orleans)	BIOT (New Orleans)
Georgia (DC)	South Plains (DC)	BMGT (DC)
Illinois Heartland (DC)	St. Joseph Valley (San Francisco)	CELL (DC)
Mid-Hudson (DC)	St. Louis (DC)	COLL (New Orleans)
New Haven (DC)	Upper Peninsula (New Orleans)	ENFL (New Orleans)
North Alabama (New Orleans)	Wakarusa Valley (DC)	RUBB (DC + New Orleans)
Rio Grande Valley (DC)	Wichita (DC)	

**BYLAWS/PETITIONS IN PROGRESS or CERTIFIED (boldface) or Special Assignments**  
since last C&B report (7/31/17) for the ACS meeting in Washington, DC

<u>Date Rec'd.</u>	<u>Sec./Div./Petition</u>	<u>Status: petitions and bylaws for Divisions and Local Sections (no ICSC)</u>
1. 1/13/16	<b>CELL</b>	sent review 2/26/16; rec'd questions 7/1/16; replied 7/15; sent reminder 7/24/17; rec'd vote 7/25/17; <b>certified 8/4/17</b>
2. 6/7/16	<b>Wichita</b>	(expedited); prepared/sent bylaws 6/13/16; rec'd vote 7/27; <b>certified 8/17/17</b>
3. 10/11/16	Coastal Georgia*	Template used; sent review 10/19/16; reminders sent 9/15/17 + 2/19/18; <u>vote due</u> by April 21 or they must start the process over.
4. 10/24/16	<b>North Alabama</b>	prepared/sent bylaws 10/25/16; rec'd vote 9/13/17; <b>certified 9/15/17</b>
5. 12/5/16	<b>New Haven</b>	sent questions 12/12/16; rec'd comments 1/20+2/10/17; prepared/sent bylaws 2/10/17; rec'd vote 7/13/17; <b>certified 7/28/17</b>
6. 1/5/17	<b>BIOT</b>	sent review 1/27/17; emails 2/9/17 etc.; rec'd vote 6/19/17; Div. requested 12/29 cert date; <b>certified 12/29/17</b>
7. 1/23/17	Western NY	orig. prospd bylaws rec'd 9/14/2015; assigned to <i>Trohalaki</i> , Crumrine, Harriss; sent review 12/30/15; rec'd new prospd bylaws 1/23/17; sent review 2/15/17; <u>vote due</u>
8. 1/30/17	<b>Erie</b>	sent review 2/17/17; vote received 7/17/17; <b>certified 8/8/17</b>
9. 2/16/17	CHED	sent reviews 2/16/17+7/6/17; rec'd changes 5/29 + 7/10/17; sent review 7/21/17; <u>vote due</u>
10. 3/2/17	Hampton Roads	sent reviews 3/21/17 + 5/19/17; <u>vote due</u>
11. 3/21/17	<b>Mark Twain</b>	sent reviews 3/29/17 +4/27/17; rec'd vote 7/17/17; <b>certified 8/2/17</b>
12. 4/5/17	<b>Silicon Valley</b>	Council approved name change; rec'd new Articles of Inc. 8/25/17; <b>certified 8/25/17</b>
13. 4/10/17	I&EC	rec'd changes to 2014 review; sent draft review to Carver 5/5/17; assigned 5/8/17 to <i>Trohalaki</i> , Hollis, Tierney, Vance; sent review 6/17/17; <u>vote due</u>
14. 4/18/17	<b>PETITION</b>	<b>Petition on the Composition of Society Committees</b> (Donna Friedman) assigned 5/8/7 to <i>Vartanian</i> ; Consid: DC; for <b>ACTION</b> in New Orleans
15. 4/25/17	<b>Upper Peninsula</b>	sent options 4/25/17; rec'd. choices 4/27/17; sent review 5/12/17; vote rec'd 11/2/17 <b>certified 11/8/17</b>
16. 4/27/17	<b>PETITION</b>	<b>Petition for Election of Committee Chairs</b> (Peter Bonk) assigned 5/8/17 to <i>Adams</i> ; Consid: DC; for <b>ACTION</b> in New Orleans
17. 5/3/17	<b>COLL</b>	rejected voted bylaws 5/3/17; rec'd. prospd bylaws 7/17/17; sent review 9/7/17; rec'd vote 12/5; <b>certified 12/15/17</b>
18. 5/5/17	Central Mass	sent reviews 5/15/17 + 5/25/17; <u>vote due</u>
19. 5/19/17	BIOL	sent 1 <sup>st</sup> review 8/4/16; rec'd input 5/19/17; sent new review 6/2/17; <u>vote due</u>
20. 6/12/17	<b>Princeton</b>	sent review 6/30/17; rec'd. vote 12/26/18; <b>certified 1/5/18</b>
21. 6/19/17	CATL	(sent options 3/23/17); prepared/sent bylaws 7/3/17; <u>vote due</u>

<u>Date Rec'd.</u>	<u>Sec./Div./Petition</u>	<u>Status: petitions and bylaws for Divisions and Local Sections (no ICSC)</u>
22. 7/10/17	<b>ENFL</b>	(sent options 6/19/17); sent review 7/24/17; <b>certified 12/26/17</b>
23. 9/12/17	<b>Northeastern</b>	sent review 9/14/17; vote rec'd 1/18/18; <b>certified 2/1/18</b>
24. 10/19/17	<b>FLUO</b>	sent review 11/8/17; vote rec'd 1/4/18; <b>certified 1/18/17</b>
25. 10/24/17	Northeast Wisconsin	prepared/sent bylaws 11/1/17; <b>vote due to C&amp;B</b>
26. 11/13/17	Ozark	(sent options 11/3/16); prepared/sent bylaws 11/17/17; <b>vote due</b>
27. 11/17/17	PETITION	Petition on Affiliation with Other Technical Organizations (Rodney Bennett) assigned 11/30/17 to <i>Adams</i> ; for CONSIDERATION in New Orleans
28. 11/28/17	PETITION	Petition to <b>Rename and</b> Remove Restrictions for Internat'l Chem. Sci. Chapters (Ellene Contis); assigned 5/8/17 to <i>Vartanian</i> , Chasar, Crumrine, Karan for CONSIDERATION in New Orleans, LA
29. 1/29/18	California	sent 1 <sup>st</sup> review 1/26/17; new review in progress
30. 2/5/18	Cleveland	sent review 2/16/18 (for review/approval by their Exec. Committee)

NOTE: If C&B does not hear from a unit within **fifteen months** from the date that C&B sends its review and report, the Division/Local Section will need to start the bylaw process over.

\*Coastal Georgia is in jeopardy of C&B requiring that they start the bylaws process over:

C&B sent review October 21, 2016; sent reminder 7/26/17; rec'd. vote results 9/5/17 from Section member who is not an officer of the Section; notified Section 9/15/17 that either their Chair or Secretary must send the vote results; Chair responded 9/15/17 that he was not informed that this was not handled; the Sec. Chair or Secretary must send the vote results by April 21, 2018 or they must start the process over; a reminder was sent to the Section 2/19/18; the Secretary indicated that they will meet the April 21 deadline.

BYLAW review also sent to ENVR 7/24/17 (not listed above because review was sent to one person)

**FYI:** the following were removed from the above list because they were listed as “certified” on the previous report: Georgia, Illinois Heartland, Rio Grande Valley, St. Louis, South Plains, Wakarusa Valley, BMGT, RUBB.

Contact [bylaws@acs.org](mailto:bylaws@acs.org) if you have any questions or comments or if you would like to update your unit's bylaws.

# Memo

**To:** Committee Chairs and Staff Liaisons to Council-related committees

**Date:** Monday, February 5, 2018 12:04 PM

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**From:** Barbara Polansky

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**Subject:** POLLING FORM and petitions for your COMMITTEE to report its position(s) + for your committee agendas - ACS meeting in New Orleans

RE: POLLING FORM for petitions to amend ACS's Constitution and Bylaws

Dear Committee Chairs and Staff Liaisons to Council-related committees,  
Blind copies sent to Chairs and Staff Liaisons to Elected, Standing, Other Committees of the Council, and Joint Board/Council Committees and to  
Staff Liaisons to Board-related committees (FYI only)

At ACS's meeting in New Orleans, there will be 2 petitions for ACTION and 2 petitions for CONSIDERATION by Council. I've attached the petitions, which are available at [www.acs.org/bulletin5](http://www.acs.org/bulletin5) [click on Petitions]. Please use the POLLING FORM (either below or attached) to report your committee's position(s) on petitions to amend the Constitution and Bylaws.

For those committees that are assigned petition responsibility, you must discuss the petition(s) for consideration during your committee meeting and at your Open Meeting. Also, you must report to C&B your committee's majority position, either when the petition(s) is/are up for consideration or action. This is now required for ConC and CPC for the petitions that are up for action and also for any committees that wish to CHANGE their previously reported positions.

Be sure to see the 2 NEW petitions for consideration. Either include these in your agenda book, provide them as handouts, or direct your committee members to refer to them in the Council agenda book, or you may wait until the petitions are up for action.

For all "Other" Committees of the Council, Society Committees, and Joint-Board Council Committees not listed below, your committees are asked to consider if you wish to add the petition(s) to your agenda book to discuss whether or not to endorse, oppose, or take no position on the petition(s).

Please see FOR YOUR ACTION below.

Thank you kindly in advance. Let me know if you have any questions or comments.

Regards,  
Barbara

Barbara Polansky, PMP  
Staff Liaison, Committee on Constitution and Bylaws  
American Chemical Society  
202-872-4071 [www.acs.org/bulletin5](http://www.acs.org/bulletin5)

cc: Dr. V. Dean Adams, C&B Chair, and ACS staff as noted

**POLLING FORM** - COMPLETE either the following or the attachment  
Spring 2018, New Orleans. LA

For the petitions for action, the committees that have been assigned responsibility **must** discuss these during your committee meetings **and** report the committee's majority position to C&B. For the petitions for consideration, the responsible committees **MUST** discuss the petitions at your OPEN MEETING.

All "Other" Committees of the Council, Society Committees, and Joint-Board Council Committees are **asked** to consider discussing and voting on the petition(s), especially those for action, and to report back to C&B using the Polling Form.

The petitions will be in the Council agenda and are available at [www.acs.org/bulletin5](http://www.acs.org/bulletin5).

- Committee Name: \_
- Committee Chair's Name: \_
- Staff Liaison's Name: \_
- Committee's **majority** position: (enter "**endorse**", "**oppose**" or; "**no position**" after EACH):
  1. Petition for Election of Committee Chairs (for ACTION): \_  
Responses **required** from **ConC\***, **CPC**, B&F, C&B  
  
These committees do not need to respond unless you wish to change your position:  
endorse (Project Seed, Pubs); oppose (CCA, NTS); no position (B&F, CTA, SOCED, WCC).
  2. Petition on the Composition of Society Committees (for ACTION): \_  
Responses **required** from **CPC\***, **ConC**, B&F, SOCED, C&B  
  
These committees do not need to respond unless you wish to change your position:  
endorse (B&F, CTA, SOCED, WCC); oppose ( ); no position (CCA, NTS, Project Seed).
  3. Petition on Affiliation with Other Technical Organizations (for CONSIDERATION): \_  
Responses **required** by fall 2018 from **MAC\***, **DAC**, **LSAC**, **CPC**, **B&F**, **C&B**
  4. Petition to Rename and Remove Restrictions for International Chemical Sciences Chapters (for CONSIDERATION):  
\_ Responses **required** by fall 2018 from **MAC\***, **DAC**, **LSAC**, **CPC**, **B&F**, **SOCED**, **C&B**

If your Committee **opposes** any petition(s), please let us know why. This is not required, but your comments would be helpful to C&B, which does not report these comments to Council:

—

FYI: for the petitions that are up for Council **action**, C&B will report to Council only the names of committees that endorse or oppose the petition. Committees that take "no position" are not reported. For ConC and CPC, which have been assigned\* primary substantive responsibility for the petitions for action, C&B will contact the Chairs, who will present the petitions to Council.

**FOR YOUR ACTION:** soon after your committee meets in New Orleans, the Staff Liaison or Committee Chair should email (preferably) your response to [bylaws@acs.org](mailto:bylaws@acs.org) [put POLLING FORM in the Subject line] or hand-deliver the printed copy to the Governance Office: **Jackson Room** in the **Hilton New Orleans Riverside Hotel**, attention **Barbara Polansky**, by **1:00 pm**, Tuesday, **March 20**. Thank you kindly. Questions? Contact C&B and Barbara Polansky at [bylaws@acs.org](mailto:bylaws@acs.org)

Please attend the open meetings of any of the following committees to discuss this petition, ask questions and/or hear comments. This petition has been referred to the **\*Committee on Membership Affairs**, Committee on Divisional Activities, Committee on Local Section Activities, Council Policy Committee, Society Committee on Budget and Finance, and Committee on Constitution and Bylaws. (**\*Committee with primary substantive responsibility**)

For more information see [www.acs.org/bulletin5](http://www.acs.org/bulletin5) (click on petitions) or contact [bylaws@acs.org](mailto:bylaws@acs.org). The deadline for written comments is September 22, 2017.

## ORIGINAL

### FOR CONSIDERATION

#### Petition on Affiliation with Other Technical Organizations

#### **Bylaw XI, Sec. 3**

#### Petition

We, the undersigned Councilors of the American Chemical Society, hereby petition to amend the SOCIETY Bylaws as follows (additions underlined; deletions ~~struck through~~):

#### **Bylaw XI**

#### **SOCIETY Affiliation with Other Technical Organizations**

#### **Section 1.**

To foster the objects of the SOCIETY, the SOCIETY or its Local Sections or Divisions may affiliate with other technical organizations, provided that such affiliation does not contravene the Charter, Constitution, Bylaws, or Regulations of the SOCIETY. (10/4/99)

...

#### **Sec. 3.**

Affiliations of SOCIETY Local Sections or Divisions shall become effective upon authorization by their governing body, approval by their respective Council committees, and by confirmation by the Council Committee on Constitution and Bylaws, acting for the Council, that the provisions of Section 1 of this Bylaw are met. (10/4/99)

...

#### Explanation

This petition proposes to add DAC and LSAC to Bylaw XI, Sec. 3, because each is charged under their respective duties in Bylaw III, Sec. 3, d, (1), (c), that DAC and LSAC act for Council, in collaboration with C&B, in approving the affiliation of Divisions/Local Sections with other technical organizations:

DAC:

(vii) acting for the Council, in collaboration with the Committee on Constitution and Bylaws, in approving the affiliation of Divisions with other technical organizations. (6/1/73)

LSAC:

(xi) acting for the Council, in collaboration with the Committee on Constitution and Bylaws, in approving the affiliation of Local Sections with other technical organizations. (11/7/07)

Signed:

Dr. Gary Don Anderson	Mr. John Michael Long	Dr. Douglas James Sawyer
Mr. Rodney Morris Bennett	Dr. Kathryn Louie	Dr. Lorena Tribe
Dr. John Engelman II	Mr. Vincent Michael Mautino	Dr. Justyna Widera-Kalinowska
Dr. John Westcott Finley	Dr. Mary Ann Meador	Dr. Elaine S. Yamaguchi
Dr. Connie Gabel	Dr. Mary Virginia Orna	
Dr. Tracy Paul Hamilton	Dr. Jason E. Ritchie	

(This petition has been referred to the \***Committee on Membership Affairs**, Committee on Divisional Activities, Committee on Local Section Activities, Council Policy Committee, Society Committee on Budget and Finance, and Committee on Constitution and Bylaws.)

**\*Committee having primary substantive responsibility**

### **PRELIMINARY STATEMENT OF FINANCIAL IMPACT**

The financial implications of this petition are still being assessed. The Final Statement of Financial Impact will be available per Article XVIII, Sec. 2, d, which states in part, “The Chair of the Society Committee on Budget and Finance shall prepare a financial impact statement which also shall appear in the Council agenda when action is to be taken on the petition.”

### **PRELIMINARY REPORT OF THE COMMITTEE ON CONSTITUTION AND BYLAWS**

The Committee on Constitution and Bylaws has reviewed the petition and finds it to be legal and not inconsistent with the Bylaws of the SOCIETY. The proposed Bylaw amendment accomplishes the petitioners’ goal of adding the approval from the Committees on Divisional Activities and Local Activities for the affiliation of Divisions/Local Sections with other technical organizations, since these approvals are already included in their respective duties elsewhere in the Bylaws.

Within thirty days after the Council meeting at which this petition is considered, comments and suggestions on the substance of the petition from opponents, committees, petitioners, and other interested members should be directed to the Chair of the Committee on Membership Activities which has primary substantive responsibility for the petition. Comments and suggestions may be sent to [bylaws@acs.org](mailto:bylaws@acs.org).

Dr. V. Dean Adams  
Chair



Please attend the open meetings of any of the following committees to discuss this petition, ask questions and/or hear comments. This petition has been referred to the \***Committee on Membership Affairs**, Committee on Divisional Activities, Committee on Local Section Activities, Council Policy Committee, Society Committee on Budget and Finance, and Committee on Constitution and Bylaws. (\***Committee with primary substantive responsibility**)

For more information see [www.acs.org/bulletin5](http://www.acs.org/bulletin5) (click on petitions) or contact [bylaws@acs.org](mailto:bylaws@acs.org). The deadline for written comments is September 22, 2017.

## ORIGINAL

### FOR CONSIDERATION

#### Petition to Rename and Remove Restrictions for International Chemical Sciences Chapters

#### **Constitution Article XIV, Bylaw III, Sec. 3, d, (1), (f), Bylaws IX, Sec. 4**

#### Petition

We, the undersigned Councilors of the American Chemical Society, hereby petition to amend the SOCIETY Constitution and Bylaws as follows (additions underlined; deletions ~~struck through~~):

#### **Constitution Article XIV International Chemical Sciences Chapters**

Upon the written request of not fewer than 25 members of the SOCIETY residing in a defined geographic area outside the United States of America, the Board of Directors with the approval of the Council may authorize formation of an International Chemical Sciences Chapter, hereinafter International Chapter. The criteria for the formation and review of International ~~Chemical Sciences~~ Chapters of the SOCIETY are provided in the Bylaws. (~~11/18/91~~)

#### **Bylaw III Sec. 3**

##### *Committees of the Council*

...

##### d. Standing Committees of the Council

(1) The names and duties of the Standing Committees of the Council shall *inter alia* include:

...

##### (f) *Committee on Constitution and Bylaws*

(i) performing the duties assigned in the Constitution and Bylaws of the SOCIETY;

...

(iv) reviewing and making recommendations to the Council concerning desirable changes in the charter bylaws for new Local Sections and International ~~Chemical Sciences~~ Chapters, and in the bylaws for Divisions in probationary status; (~~11/18/91~~)

[Similar changes would be made to all subsequent Bylaws.]

#### **Bylaw IX, Sec. 4.**

An International ~~Chemical Sciences Chapter shall receive no allotment of funds from the SOCIETY and shall not be entitled to elected representation on the Council.~~ A Chapter may assess its members local Chapter dues to be expended for its own purposes in harmony with the objects of the SOCIETY. (~~11/18/91~~)

#### **Explanation**

The first proposal is to allow all instances of “International Chemical Sciences Chapters” in the Constitution and Bylaws to be also known as “International Chapters.” This is to help streamline the ACS Governing Documents without changing current, Council-approved chapter bylaws.

The second proposal addresses the recent ACS Council Meeting in Washington, D.C. when a similar petition failed by fewer than eight votes; it did not receive the required two-thirds (2/3) approval. Bylaw IX was written more than twenty-five years ago when International Chemical Sciences Chapters were created. In addressing concerns raised on the Council floor in D.C., this simplified petition creates a pathway for International Chapters to have a role in the Society to help to carry out Article II, Section 3 of the ACS Constitution: “The SOCIETY shall cooperate with scientists internationally and shall be concerned with the worldwide application of chemistry to the needs of humanity.”

The International Chapters are governed and operated by ACS member volunteers in the same way as Divisions and Local Sections. International Chapter leaders are ACS members, including: U.S. citizens working and teaching abroad; chemists, chemical engineers and chemistry educators who have received their education in the U.S. or abroad; ACS award recipients, editors, authors, donors, and national/regional meeting presenters based outside the United States. In their countries, these volunteers donate their time to hold meetings and conduct activities to benefit chemistry and the Society.

The leaders and members of these International Chapters provide ACS with valuable international networks within the worldwide chemistry enterprise. The Society cannot afford to be insular considering the value that members of International Chapters bring to the Society.

The proposed, revised language removes the allotment restriction that International Chapters shall not receive funds but does not authorize any allotment of funds from ACS; this does not take away any dues funds from Divisions or Local Sections. The Board of Directors may grant funds for a specific requested purpose. The petition also removes the restriction that International Chapters are not entitled to elected representation on the Council; it does not permit them to have Councilors, but it paves the way in case this is permitted in the future.

Signed:

Dr. Madan M. Bhasin  
Dr. Ellene Tratras Contis  
Dr. Richard S. Danchik  
Ms. Merle I. Eiss  
Dr. Morton Z. Hoffman

Dr. Cynthia A. Maryanoff  
Dr. Attila E. Pavlath  
Dr. Agnes M. Rimando  
Dr. E. Thomas Strom  
Dr. Kap-Sun Yeung

(This petition has been referred to the \***Committee on Membership Affairs**, Committee on Divisional Activities, Committee on Local Section Activities, Council Policy Committee, Society Committee on Budget and Finance, and Committee on Constitution and Bylaws.)

**\*Committee having primary substantive responsibility**

### **PRELIMINARY STATEMENT OF FINANCIAL IMPACT**

The financial implications of this petition are still being assessed. The Final Statement of Financial Impact will be available per Article XVIII, Sec. 2, d, which states in part, “The Chair of the Society Committee on Budget and Finance shall prepare a financial impact statement which also shall appear in the Council agenda when action is to be taken on the petition.”

### **PRELIMINARY REPORT OF THE COMMITTEE ON CONSTITUTION AND BYLAWS**

The Committee on Constitution and Bylaws has reviewed the petition and finds it to be legal and not inconsistent with the Constitution and Bylaws of the SOCIETY. There are a few similarities between this petition and the one that was up for action at the ACS national meeting in Washington, DC. Both petitions remove the phrases, “shall receive no allotment of funds” and “shall not be entitled to elected representation on the Council”. However, this petition 1) did not add the phrase, “may receive financial support”, which is already permitted if granted by the Board; 2) changed “may assess local dues” to “may assess its members Chapter dues”; and 3) proposed to refer to an International Chemical Sciences Chapter as an “International Chapter” in the Constitution and Bylaws. By making changes to the Constitution, this portion of the petition would be up for vote by ACS members if this petition is approved.

The deleted phrases that are mentioned above do not (yet) permit International Chemical Sciences Chapters to have elected representation on Council and to receive an allotment of funds because other provisions in the Constitution and Bylaws would have to be amended in both cases.

Within thirty days after the Council meeting at which this petition is considered, comments and suggestions on the substance of the petition from opponents, committees, petitioners, and other interested members should be directed to the Chair of the Committee on Membership Affairs, which has primary substantive responsibility for the petition. Comments and suggestions may be sent to [bylaws@acs.org](mailto:bylaws@acs.org).

Dr. V. Dean Adams  
Chair

**FOR ACTION**

**Petition for Election of Committee Chairs**

**Bylaw III, Sec. 3, c, (1); d, 3, (3), (8); e, (3), (8); g, (3); i (3)**

**Petition**

We, the undersigned Councilors of the American Chemical Society, hereby petition to amend the SOCIETY Bylaws as follows (additions **underlined**; deletions ~~struck through~~):

**REVISED**

**Bylaw III  
Council**

**Sec. 3**

*Committees of the Council*

...

c. Committee on Committees

(1) The duties of the Committee on Committees shall include:

**VERSION**

(a) acting for the Council in the selection of Council-related SOCIETY bodies by assisting and advising in the appointment of the ~~chairs and~~ members of such SOCIETY bodies; (~~6/10/78~~)

...

**FOR**

(e) appointing members to fill vacancies that have existed longer than sixty days on Council-related SOCIETY bodies whose members ~~or chairs~~ are normally appointed by the President; (~~9/15/78~~)

**COUNCIL**

(f) participating as members of a group ~~which~~ **that** acts to fill vacancies that have existed longer than sixty days on Council-related SOCIETY bodies whose members ~~or chairs~~ are normally appointed jointly by the President and the Chair of the Board; all members of the Executive Committee of the Board of Directors who are not appointing authorities comprise the other members of said group. (~~9/15/78~~)

d. Standing Committees of the Council

...

**ACTION**

(3) **At the fall meeting of the SOCIETY, The Chair-members** of each Standing Committee shall ~~be appointed by the President, with the advice of the Committee on Committees,~~ **elect their Chair from among the committee's own members** be appointed by the President, with the advice of the ~~Committee on Committees,~~ for one calendar year; **beginning January 1 of the following year.** ~~each individual being~~ **Each elected Chair will be** limited to three successive one-year terms as Chair of the same ~~Committee.~~ **However, a Chair will continue to serve until a successor has been elected or appointed. Each Standing Committee shall choose the method to select its**

nominees for Chair. If the committee fails to agree on a Chair, the President of the SOCIETY, in consultation with the Committee on Committees, shall appoint a Chair. (11/19/74)

REVISED

...  
(8) ~~The Chair and other m~~Members of each Standing Committee must be qualified voting Councilors when appointed. If any member of a Standing Committee becomes disqualified, that member shall be dropped and a vacancy declared, except that the President may postpone until the end of the calendar year dropping from the ~~C~~committee a Councilor so disqualified and the simultaneous declaration of a vacancy if such postponement will significantly benefit the operations of the ~~C~~committee. **If the elected Chair becomes disqualified, the Chair will be ineligible to continue on the committee, and the President of the SOCIETY, in consultation with the Committee on Committees, shall appoint a Chair.** (6/8/94)

VERSION

e. Society Committees

FOR

...  
(3) The Chair of each Society Committee shall be a voting Councilor. **At the fall meeting of the SOCIETY, the members of each Society Committee shall elect their Chair from among the committee's own members** and shall be appointed jointly by the President and the Chair of the Board, with the advice of the Committee on Committees, for one calendar year, **beginning January 1 of the following year.** ~~each individual being~~ **Each elected Chair will be** limited to three successive one-year terms as Chair of the same ~~C~~committee. However, a Chair shall ~~will~~ continue to serve until a successor has been **elected or** appointed. **Each Society Committee shall choose the method to select its nominees for Chair. If the committee fails to agree on a Chair, the President of the SOCIETY, in consultation with the Committee on Committees, shall appoint a Chair.** (4/1/78).

COUNCIL

...  
(8) ~~The committee~~ Appointees shall be selected such that at the time of appointment, ~~the Chair and~~ at least two-thirds (2/3) of each Society Committee are qualified voting Councilors. (4/1/78)

ACTION

g. Other Joint Board-Council Committees

...  
(3) **At the fall meeting of the SOCIETY, T** ~~the Chair-members~~ of each Other Joint Board-Council Committee; **shall elect their Chair from among the committee's own members** shall be appointed jointly by the President and the Chair of the Board, with the advice of the Committee on Committees, for one calendar year, **beginning January 1 of the following year.** ~~e~~ **Each individual elected Chair being will be** limited to three successive one-year terms as Chair of a ~~given~~ **the same committee.** However, a Chair shall ~~will~~ continue to serve until a successor has been **elected or** appointed. **Each Other Joint Board-Council Committee shall choose the method to select its nominees for Chair. If the committee fails to agree on a Chair, the President of the SOCIETY, in consultation with the Committee on Committees, shall appoint a Chair.** (3/1/79)

**REVISED**

**VERSION**

**FOR**

**COUNCIL**

**ACTION**

i. Other Committees of the Council

...

(3) ~~At the fall meeting of the SOCIETY, the Chair-members~~ of each Other Committee shall be appointed by the President, with the advice of the ~~Committee on Committees,~~ **elect their Chair from among the committee's own members** for one calendar year, **beginning January 1 of the following year,** ~~each individual being~~ **Each elected Chair will be** limited to three successive one-year terms as Chair of a given ~~the same~~ **Committee.** ~~However, the President may waive this three term limit in specific instances. A Chair shall will~~ continue to serve until a successor has been **elected or** appointed. **Each Other Committee shall choose the method to select its nominees for Chair. If the committee fails to agree on a Chair, the President of the SOCIETY, in consultation with the Committee on Committees, shall appoint a Chair.** (11/12/87)

**Explanation**

The petitioners propose changes to the ACS's Bylaws to allow the voting members of all ACS committees to select their own Chairs. The members of the committees have the career and ACS experience as well as the judgment to select their own Chairs. This will free up the President, the Chair of the ACS Board, and the Committee on Committees to focus on priorities only they can deliberate and act upon. The proposed Bylaw changes will also make the Society, in a small way, more representative and democratic, and less bureaucratic.

Signed:

Dr. Peter J. Bonk	Ms. Mary K. Engelman	Dr. Mary Jane Shultz
Dr. Mukund Chorghade	Dr. Sheila Kanodia	Dr. Kristine S. Smetana
Dr. Mary E. Dery	Ms. Jackie J. O'Neil	Dr. Ann M. Sullivan
Dr. Harry J. Elston	Dr. Mary Virginia Orna	Ms. Jane V. Thomas
Dr. John Engelman II	Dr. Roger Alan Parker	

(This petition has been referred to the \***Committee on Committees**, Council Policy Committee, Society Committee on Budget and Finance, and Committee on Constitution and Bylaws.)

**\*Committee having primary substantive responsibility**

**FINAL STATEMENT OF FINANCIAL IMPACT**

The Society Committee on Budget and Finance has examined this petition and concludes that it will have no impact on the finances of the Society (\$0).

**FINAL REPORT OF THE COMMITTEE ON CONSTITUTION AND BYLAWS**

The Committee on Constitution and Bylaws revised the petitioners' version because the petitioners did not account for procedures in case any of the committees could not reach agreement on who should be Chair. Also, the details of how Chairs are elected continue to be ambiguous and without procedures in place, this could lead to difficulty. In some cases, Chairs have been appointed from other committees,

which has worked well. Some committee members might not be aware of other eligible, qualified candidates from outside the committee who would be appropriate candidates for Chair.

The Committee finds the revised petition to be legal and consistent with other provisions of the Society's documents.

A two-thirds (2/3) vote of Council is required for approval of amendments to the Bylaws. If approved by Council, the amendments will become effective upon confirmation by the Board of Directors.

Dr. V. Dean Adams  
Chair

**ORIGINAL**

**FOR ACTION**

**Petition on the Composition of Society Committees**

**Bylaw III, Sec. 3, e, (3), (4), and (8)**

**Petition**

We, the undersigned Councilors of the American Chemical Society, hereby petition to amend the SOCIETY Bylaws as follows (additions **underlined**; deletions ~~struck through~~):

**Bylaw III  
Council**

**Sec. 3**

*Committees of the Council*

...

e. Society Committees

...

(3) The Chair of each Society Committee shall be ~~a voting Councilor and~~ appointed jointly by the President and the Chair of the Board, with the advice of the Committee on Committees, for one calendar year, each individual being limited to three successive one-year terms as Chair of the same Committee. However, a Chair shall continue to serve until a successor has been appointed. ~~(1/1/78)~~

(4) Each Society Committee annually shall elect one of its members ~~who is a voting Councilor~~ to serve as Vice-Chair. ~~(1/1/82)~~

...

(8) Appointees shall be selected such that at the time of appointment ~~the Chair and at least two thirds (2/3) of each Society Committee~~ **a majority of the members** are qualified voting Councilors. ~~(1/1/78)~~

**Explanation**

Society Committees, which are the Committee on Budget and Finance (B&F), and the Committee on Education (SOCED), are composed of Councilors and non-Councilors. Committee appointments are made adhering to the requirement that two-thirds (2/3) of the committee members are qualified voting Councilors. The Society's Bylaws also require the Chair and Vice-Chair of Society Committees to be Councilors.

B&F requires members with significant budget and financial experience and expertise. SOCED strives for a balance of members with expertise across many facets of chemical education. They include



chemical education researchers as well as active educators at four-year colleges and universities, graduate schools, two-year colleges, and high schools. Councilors who are educators at two-year colleges or high schools are few in number.

To comply with the Society’s Bylaws, it is not unusual for an active, contributing member of a Society Committee to be removed from the committee member roster as a result of a change in status from Councilor to non-Councilor. It is also not unusual for a non-Councilor to be removed from the committee member roster because of another committee member undergoing a change in status from Councilor to non-Councilor.

This petition changes the Councilor requirement of Society Committee members from at least two-thirds (2/3) to a majority in order to provide for greater flexibility in member appointments and continuity of committee membership.

Number of committee members	Minimum number of Councilors required by current Bylaws	Minimum number of Councilors required by this petition
12	8	7
13	9	7
14	10	8
15	10	8
16	11	9
17	12	9
18	12	10
19	13	10
20	14	11

This petition also removes the Councilor requirement for the Chair and Vice-Chair of a Society Committee. Committee members with expertise and strong leadership abilities should not be disqualified to serve as Chair or Vice-Chair because of status as a non-Councilor.

Signed:

Dr. Christopher J. Bannochie	Dr. Alan B. Cooper	Dr. Wayne E. Jones, Jr.
Dr. Iona Black	Dr. Milagros Delgado	Ms. Diane Krone
Dr. Mitchell R.M. Bruce	Dr. Donna G. Friedman	Ms. Bonnie Lawlor
Dr. Dee Ann Casteel	Dr. Carmen Gauthier	Dr. Carolyn Ribes
Dr. Bonnie A. Charpentier	Ms. Kathleen Gibboney	Ms. Susan M. Shih
Dr. Deborah Cook	Dr. Joseph A. Heppert	

(This petition has been referred to the **\*Council Policy Committee**, Committee on Committees, Society Committee on Budget and Finance, Society Committee on Education, and Committee on Constitution and Bylaws.)

**\*Committee having primary substantive responsibility**

### **FINAL STATEMENT OF FINANCIAL IMPACT**

The Society Committee on Budget and Finance has examined this petition and concludes that it will have no impact on the finances of the Society (\$0).

**FINAL REPORT OF THE COMMITTEE ON CONSTITUTION AND BYLAWS**

The Committee on Constitution and Bylaws has reviewed the petition and finds it to be legal and consistent with other provisions of the Society's documents. The Committee agrees with the original language in the petition when it was presented to Council for consideration.

A two-thirds (2/3) vote of Council is required for approval of amendments to the Bylaws. If approved by Council, the amendments will become effective upon confirmation by the Board of Directors.

Dr. V. Dean Adams  
Chair

## Guidelines for Reviewing Technical Division Annual Reports

Reviews of the 2017 annual reports of technical divisions will again take place on-line through FORMS. FORMS can be reached at <http://www.acs.org/forms>. Assignments of DAC members to specific divisions for the review process will be sent in a separate attachment. *All DAC members are required to participate in reviewing the annual reports of Divisions.* Note that all reviews must be completed by: **June 1, 2018.**

To access your assigned divisional annual reports, go to <http://www.acs.org/forms>.

Log in with your ACS ID, then choose Annual Report from the menu in FORMS. From within the Annual Report section, access the division of interest from “Select Local Section/Technical Division and Year”. Be sure to choose 2017 and hit “Go”.

You will be notified via email when access to the Administration Form 2017 and the Financial Form 2017 for the division has been established. Under “Action”, you can choose to print a pdf copy or simply view the report online. To complete your review (see example review below), go to the third row for Review Form 2017 and select “Edit” from the Action column. You will be able to see the comments of any other reviewers who may have done their review before you started.

Please remember to **SAVE** your review form often. You cannot submit your review form. The Annual Reports Subcommittee Chair or ACS staff will submit the final review to the divisions.

Questions related to content of the reviews should be directed to John Long ([jmlongrc@neo.rr.com](mailto:jmlongrc@neo.rr.com)). Questions related to FORMS navigation should be directed to [forms@acs.org](mailto:forms@acs.org).

The purpose of reviewing division annual reports is:

- To assess health of the division with respect to a) activities and b) financial status
- To identify best practices
- To meet Society Bylaw requirements

In addition to reviewing the Division’s responses to the annual report questions, we highly recommended that you visit the Division’s web site to look for currency, content and consistency with the report responses. To provide guidance to reviewers, “red flags” were set for 8 questions on the Administrative Report.

These “red flags” are:

Tab	#	Question Text	Criteria for Failure
Governance	1	Does the division have a vision...	Flag if “no”
Governance	2	What was the date of the last division...	Flag if > 3 years
Governance	4	Were division elections conducted...	Flag if “no”
Governance	5a	Were any positions left unfilled...	Flag if “no”****
Governance	8	How many executive committee...	Flag if “zero”

Member Rel.	4	When was your division's website last updated?	Flag if > 7 months
Programming	4	Do you have a Program Chair for your division?	Flag if "no"
Programming	5	Do you have a (MPPG) Representative	Flag if "no"

If a Division's report triggers a "red flag" concern (falls within the Criteria for Failure), please look carefully at their response. It likely will call for a comment by you in your review. Your narrative review will be entered in the text box in the "Review Form" in FORMS. The feedback need not be lengthy, particularly if the Division appears to be doing well and has not triggered any "red flags". *We ask reviewers to remember that we are all volunteers, and we would highly appreciate comments that are provided in a positive tenor.*

A typical review from a previous year is given below for new and returning members of DAC to get a sense of the nature and tone of the reviews:

"XXXX division appears to be healthy and active. It includes four subdivisions with very active programming at National Meetings. The division publishes an informative newsletter and sponsors national awards. A Young Investigator Symposium at National Meetings was a notable activity, possibly a best practice for other divisions. Fiscal reporting was not consistent with standards of other divisions. No planned budget for 2017 was included so variance with respect to that cannot be judged. Expenses for Speaker Fees in 2017 was 3 times larger than planned for 2016 and seems to be an abnormally large expense in that category. Might that expense for \$237K have been for meeting grants instead? A closer look at standard budget reporting procedures is encouraged for comparison across divisions."

Finally, to provide assistance to all Divisions, we ask that you read through the responses to the Tab labeled "Best Practices". As you do so, if you see responses that strike you as particularly innovative and worthy of sharing with other Divisions, please copy these down into a separate document and send to John Long ([jmlongrc@neo.rr.com](mailto:jmlongrc@neo.rr.com)) so that he can compile a list of "best practices" to share with all divisions.

**Annual Report**  
**Technical Division Approval Status Report 3/7/2018**

<b>Division</b>	<b>Form Name</b>	<b>Completion Status</b>	<b>Submission Status</b>	<b>Submission Date</b>	<b>Approval Status</b>	<b>Approval Date</b>
Agricultural & Food Chemistry	Administration Form	Completed	Submitted	2/2/2018	Approved	3/1/2018
Agricultural & Food Chemistry	Financial Form	Completed	Submitted	2/28/2018	Approved	3/1/2018
Agrochemicals	Administration Form	Completed	Submitted	12/29/2017		
Agrochemicals	Financial Form	Completed	Submitted	2/10/2018		
Analytical Chemistry	Administration Form	Completed	Submitted	2/15/2018	Approved	2/15/2018
Analytical Chemistry	Financial Form	Completed	Submitted	2/12/2018	Approved	2/15/2018
Biochemical Technology	Administration Form	Completed	Submitted	2/11/2018	Approved	2/11/2018
Biochemical Technology	Financial Form	Completed	Submitted	1/24/2018	Approved	2/12/2018
Biological Chemistry	Administration Form	Completed	Submitted	2/5/2018	Approved	2/10/2018
Biological Chemistry	Financial Form	Completed	Submitted	2/6/2018	Approved	2/10/2018
Business Development & Management	Administration Form	Completed	Submitted	1/28/2018	Approved	2/5/2018
Business Development & Management	Financial Form	Completed	Submitted	1/23/2018	Approved	2/5/2018
Carbohydrate Chemistry	Administration Form	Completed	Submitted	2/21/2018	Approved	2/21/2018
Carbohydrate Chemistry	Financial Form	In Progress	Not Submitted			
Catalysis Science and Technology	Administration Form	In Progress	Not Submitted			
Catalysis Science and Technology	Financial Form	Not Started	Not Submitted			
Cellulose and Renewable Materials	Administration Form	Completed	Submitted	2/9/2018	Approved	2/9/2018
Cellulose and Renewable Materials	Financial Form	Completed	Submitted	2/8/2018	Approved	2/9/2018
Chemical Education	Administration Form	Completed	Submitted	2/12/2018	Approved	2/12/2018
Chemical Education	Financial Form	Completed	Submitted	2/9/2018	Approved	2/12/2018
Chemical Health & Safety	Administration Form	Completed	Submitted	2/7/2018	Approved	2/8/2018
Chemical Health & Safety	Financial Form	Completed	Submitted	2/3/2018	Approved	2/3/2018

Chemical Information	Administration Form	In Progress	Not Submitted			
Chemical Information	Financial Form	Completed	Submitted	3/2/2018		
Chemical Toxicology	Administration Form	Completed	Submitted	2/10/2018	Approved	2/13/2018
Chemical Toxicology	Financial Form	Completed	Submitted	2/10/2018	Approved	2/13/2018
Chemistry & the Law	Administration Form	Completed	Submitted	2/15/2018	Approved	2/15/2018
Chemistry & the Law	Financial Form	Completed	Submitted	2/15/2018	Approved	2/15/2018
Colloid & Surface Chemistry	Administration Form	Completed	Submitted	3/3/2018	Approved	3/4/2018
Colloid & Surface Chemistry	Financial Form	Completed	Submitted	2/9/2018	Approved	3/4/2018
Computers in Chemistry	Administration Form	Completed	Submitted	2/15/2018	Approved	2/15/2018
Computers in Chemistry	Financial Form	Completed	Submitted	2/15/2018	Approved	2/16/2018
Environmental Chemistry	Administration Form	Completed	Submitted	2/14/2018	Approved	2/14/2018
Environmental Chemistry	Financial Form	Completed	Submitted	2/14/2018	Approved	2/14/2018
Fluorine Chemistry	Administration Form	Completed	Submitted	2/5/2018	Approved	2/13/2018
Fluorine Chemistry	Financial Form	Completed	Submitted	2/9/2018	Approved	2/13/2018
Geochemistry	Administration Form	Completed	Submitted	2/12/2018		
Geochemistry	Financial Form	Not Started	Not Submitted			
History of Chemistry	Administration Form	Completed	Submitted	2/15/2018	Approved	2/15/2018
History of Chemistry	Financial Form	Completed	Submitted	2/15/2018	Approved	2/15/2018
Industrial & Engineering Chemistry	Administration Form	Completed	Submitted	2/15/2018		
Industrial & Engineering Chemistry	Financial Form	Completed	Submitted	2/1/2018		
Inorganic Chemistry	Administration Form	Completed	Submitted	2/25/2018	Approved	2/27/2018
Inorganic Chemistry	Financial Form	Completed	Submitted	2/11/2018	Approved	2/27/2018
Medicinal Chemistry	Administration Form	Completed	Submitted	12/15/2017	Approved	1/30/2018
Medicinal Chemistry	Financial Form	Completed	Submitted	1/30/2018	Approved	1/30/2018
Nuclear Chemistry & Technology	Administration Form	Completed	Submitted	2/14/2018	Approved	2/15/2018
Nuclear Chemistry & Technology	Financial Form	Completed	Submitted	2/15/2018	Approved	2/15/2018

Organic Chemistry	Administration Form	Completed	Submitted	2/8/2018	Approved	2/8/2018
Organic Chemistry	Financial Form	Completed	Submitted	2/6/2018	Approved	2/8/2018
Physical Chemistry	Administration Form	Completed	Submitted	2/13/2018		
Physical Chemistry	Financial Form	Completed	Not Submitted			
Polymer Chemistry	Administration Form	Completed	Submitted	2/12/2018	Approved	2/13/2018
Polymer Chemistry	Financial Form	Completed	Submitted	2/12/2018	Approved	2/13/2018
Polymeric Materials: Science & Engineering	Administration Form	Completed	Submitted	1/20/2018	Approved	1/29/2018
Polymeric Materials: Science & Engineering	Financial Form	Completed	Submitted	1/13/2018	Approved	1/29/2018
Professional Relations	Administration Form	Completed	Submitted	2/14/2018	Approved	2/16/2018
Professional Relations	Financial Form	Completed	Submitted	2/13/2018	Approved	2/16/2018
Rubber	Administration Form	Completed	Submitted	1/16/2018		
Rubber	Financial Form	Completed	Submitted	2/8/2018	Approved	2/12/2018
Small Chemical Business	Administration Form	Completed	Submitted	2/12/2018	Approved	2/12/2018
Small Chemical Business	Financial Form	Completed	Submitted	2/12/2018	Approved	2/15/2018
Energy & Fuels (ENFL) (formerly PETR & EUEE)	Administration Form	Completed	Submitted	2/9/2018	Approved	2/11/2018
Energy & Fuels (ENFL) (formerly PETR & EUEE)	Financial Form	Completed	Submitted	1/23/2018	Approved	2/11/2018

TAB

Technical Programming & Collaboration



## AGENDA

Technical Programming & Collaboration Subcommittee (DAC)  
Hilton Riverside, New Orleans, LA  
Durham Room, 3<sup>rd</sup> Level  
4–6 PM

Dean Webster	Co-Chair	Member	<a href="mailto:dean.webster@ndsou.edu">dean.webster@ndsou.edu</a>
Jennifer Hollingsworth	Co-Chair	Member	<a href="mailto:jenn@lanl.gov">jenn@lanl.gov</a>
Alan Elzerman		Associate	<a href="mailto:awlzrmn@clermson.edu">awlzrmn@clermson.edu</a>
James Kubicki		Associate	<a href="mailto:jdkubicki@utep.edu">jdkubicki@utep.edu</a>
Kevin McCue	Staff Liaison		<a href="mailto:k_mccue@acs.org">k_mccue@acs.org</a>

- 1. Welcome and Introductions**
- 2. Approval of Minutes from 254th ACS National Meeting in Washington, DC.**
- 3. Special Interest Groups—Discussion**

The subcommittee will discuss the composition and clarify the goals of the working group formed at the last meeting.
- 4. ACS Network Programming Chair Collaboration Group—Information**

Staff will provide an update on a new ACS Network group that will allow division program chairs to share plans/best practices related to upcoming meetings.
- 5. MPPG Report—Information**

MPPG Staff Liaison, Alvin Collins will provide information on the status and functioning of the Multidisciplinary Program Planning Group.
- 6. DAC and M&E Task Force on Eliminating Thursday Programming at the ACS National Meeting—Information.**

The subcommittee will review an update on recommendations made by the task force.
- 7. New Business**
- 8. Adjourn**

TAB

**Multidisciplinary Program Planning Group  
(MPPG)**

## AGENDA

### ACS Multidisciplinary Program Planning Group (MPPG)

ACS Spring National Meeting — New Orleans, LA

Saturday, March 17, 2018

1:00 pm - 3:00 pm

Hilton New Orleans Riverside

Grand Salon C Sec 16, 1<sup>st</sup> Level

#### MPPG Representatives

1:00 – 1:20 pm

Welcome & Introductions

Overview of Agenda

Approval of Minutes – Washington, DC

Staff Liaison Report

Recognition of Thematic Program Chair, Jerry Schnoor

1:20 – 1:50 pm

Thematic Programming Reports

2018 Fall Boston – Organizer, Paul Weiss

Theme: Nanoscience, Nanotechnology & Beyond

2019 Spring Orlando – Organizers, Michael Meador, Luke Roberson

Theme: Chemistry for New Frontiers

2019 Fall San Diego – Organizer, Chris Avery, Elise Fox

Theme: Chemistry of Water

2020 Spring Philadelphia – Organizers, Timothy Lodge, Kris Matyjaszewski

Theme: Macromolecular Chemistry: The Second Century

2020 Fall San Francisco – Organizers, Janet Bryant, Judy Giordan

Theme: Chemistry from Bench to Market

#### Subcommittee Breakout

2:00 – 3:00 pm

Thematic Programming Subcommittee

2:00 – 3:00 pm

Communications & Outreach Subcommittee

*Durham, 3<sup>rd</sup> Level*

## Future Thematic Programming at ACS National Meetings

<b>Date/Location</b>	<b>Theme</b>	<b>Organizer(s)</b>
Spring 2018, New Orleans	Nexus of Food, Energy and Water	Jerry Schnoor
Fall 2018, Boston	Nanoscience, Nanotechnology & Beyond	Paul Weiss
Spring 2019, Orlando	Chemistry for New Frontiers	Michael Meador Luke Roberson
Fall 2019, San Diego	Chemistry of Water	Chris Avery Elise Fox
Spring 2020, Philadelphia	Macromolecular Chemistry: The Second Century	Timothy Lodge Kris Matyjaszewski
Fall 2020, San Francisco	Chemistry from Bench to Market	Janet Bryant Judy Giordan

## **Multidisciplinary Program Planning Group (MPPG)**

The Multidisciplinary Program Planning Group (MPPG) identifies and selects national meeting themes to promote collaborative, multidisciplinary, Society-wide programming for ACS National meetings. This multidisciplinary programming reflects the multidisciplinary nature of the modern scientific enterprise, breaks down barriers to collaboration, and provides opportunities for outreach to nascent and existing communities of scientists who are practicing chemistry.

MPPG has representatives from nearly all technical divisions, as well as representatives from programming committees.

### **National Meeting Themes**

[Nexus of Food, Energy & Water](#) is the theme for the 255th ACS National Meeting in New Orleans, Louisiana, March 2018.

Organizer: Jerry Schnoor

- [Future Themes](#)
- [Past Themes](#)

### **Subcommittees**

- [Thematic Programming Subcommittee](#)
- [Communications & Outreach Subcommittee](#)

### **Roster**

- [Division and Committee Representatives](#)

TAB

**Division Officers & Councilors Caucus  
(DOC/DCC)**

# AGENDA

## Division Officers and Councilors Caucus & Reception

**Tuesday, March 19, 4:00–5:30 PM**  
**Hilton New Orleans Riverside**  
**Grand Salon B, Sec 7, 1<sup>st</sup> level**

1. Call to Order and Welcome Remarks  
Mary Ann Meador, Chair, Division Officers Caucus  
Michael Appell, Chair, Division Councilors Caucus
2. Approval of Washington, DC Minutes

### Reports

- |   |             |
|---|-------------|
| 3. Board of Directors, John Adams                     | 4:05–4:15pm |
| 4. Committee on Committees, TBD                       | 4:15–4:25pm |
| 5. Committee on Constitution and Bylaws, Dean Adams   | 4:25–4:35pm |
| 6. Committee on Budget and Finance, Janet Smith       | 4:35–4:45pm |
| 7. Committee on Divisional Activities, Rodney Bennett | 4:45–5:00pm |
| 8. Committee on Meetings and Expositions, Kevin Edgar | 5:00–5:10pm |
| 9. Joint Board/CPC Task Force, William Carroll        | 5:10–5:20pm |
| 10. Old Business/New Business                         | 5:20–5:30pm |
| 11. Adjourn   | 5:30pm      |

**Division Officers and Councilors Reception, 5:30–6:30 PM**  
**Hilton New Orleans Riverside, Grand Salon B, Sec 10, 1<sup>st</sup> level**

TAB

Division Data



### Society Dues Allocation Checks - 2018

<b>Total Amount</b>	<b>Abbrev</b>	<b>Division Name</b>
\$22,177.64	AGFD	Agricultural & Food Chemistry (AGFD)
\$28,395.77	AGRO	Agrochemicals (AGRO)
\$45,784.29	ANYL	Analytical Chemistry (ANYL)
\$38,367.91	BIOT	Biochemical Technology (BIOT)
\$58,314.28	BIOL	Biological Chemistry (BIOL)
\$11,386.56	BMGT	Business Development & Management (BMGT)
\$14,609.89	CARB	Carbohydrate Chemistry (CARB)
\$31,191.80	CATL	Catalysis Science & Technology (CATL)
\$27,771.05	CELL	Cellulose and Renewable Materials (CELL)
\$85,699.56	CHED	Chemical Education (CHED)
\$11,136.36	CHAS	Chemical Health & Safety (CHAS)
\$22,713.85	CINF	Chemical Information (CINF)
\$14,097.10	TOXI	Chemical Toxicology (TOXI)
\$10,180.94	CHAL	Chemistry & The Law (CHAL)
\$43,877.04	COLL	Colloid & Surface Chemistry (COLL)
\$35,616.20	COMP	Computers in Chemistry (COMP)
\$24,181.41	ENFL	Energy & Fuels (ENFL)
\$43,449.25	ENVR	Environmental Chemistry (ENVR)
\$11,291.56	FLUO	Fluorine Chemistry (FLUO)
\$13,832.48	GEOC	Geochemistry (GEOC)
\$11,088.60	HIST	History of Chemistry (HIST)
\$24,033.34	IEC	Industrial & Engineering Chemistry (I&EC)
\$88,559.17	INOR	Inorganic Chemistry (INOR)
\$144,696.74	MEDI	Medicinal Chemistry (MEDI)
\$16,411.71	NUCL	Nuclear Chemistry & Technology (NUCL)
\$117,290.11	ORGN	Organic Chemistry (ORGN)
\$50,008.41	PHYS	Physical Chemistry (PHYS)
\$67,593.92	POLY	Polymer Chemistry (POLY)
\$52,787.43	PMSE	Polymeric Materials: Science & Engineering (PMSE)
\$11,366.74	PROF	Professional Relations (PROF)
\$7,028.26	RUBB	Rubber Division (RUBB), ACS, Inc.
\$11,160.63	SCHB	Small Chemical Businesses (SCHB)

Divisions Society Dues Allocation Checks to be Distributed in 2018

**This message is being sent on behalf of Rodney Bennett, Chair,  
Committee on Divisional Activities (DAC)**

Dear Division Leader,

DAC is happy to provide you with the latest version of "Division Leader Updates."

As you can see, DAC is continuing to work on a number of issues of great importance to divisions. We will keep you posted on our progress.

For now, best wishes on a successful New Orleans National Meeting!

Rodney Bennett  
Chair, Committee on Divisional Activities

**Technical Session Badging Experiment in New Orleans**

At the direction of the Committee on Meetings and Expositions, the ACS Meetings Department will begin scanning registration credentials/badges for entry to ALL technical session presentations and Sci-Mix. We will honor requests from attendees who prefer not to have their badge scanned.

This will not affect the session attendance procedures for session presiders. They will still need to complete the online form for attendance to be counted toward division allocation calculations. Use of scanned attendance numbers in place of session presider estimates for division allocations will be assessed for future meetings.

Questions about this badging experiment can be directed to Robin Preston ([r\\_preston@acs.org](mailto:r_preston@acs.org)).

**DAC Seeking Council Approval for New Formula to Allocate Dues Funds**

DAC is seeking to change the formula it uses to allocate dues funds to divisions. The goal of the change is to provide financial support to divisions that participate in ACS regional meetings and select international meetings.

In order to support divisions and local sections, the ACS makes available to them a total of 20% of dues funds from a given year. Of that 20% amount of dues funds, 55% goes to Local Sections and 45% goes to Divisions. DAC is responsible for developing a formula to distribute to the 32 divisions the funds ACS makes available. For example, in 2018, DAC will distribute to divisions a total of \$1,329,000. It is DAC's job to figure out how much of that amount each division will get. There is a formula that we use to accomplish this goal.

The table below will help you understand the current formula, and the changes being proposed.

Allotment Category	Current	Proposed
Base Amount:	15%	15%
Per Member:	12.5%	12.5%
Innovative Projects:	10%	10%

# Attendees at NM Oral Sessions:	31.25%	25%
# of Members at NM:	15.625%	12.5%
# of Posters presented at NM:	15.625%	12.5%
ACS Regional Meeting Participation:		
# of 1/2 day sessions organized		2.5%
# of Division Members registered		5%
ACS Sponsored/Affiliated International Meeting Participation: (Meetings held outside the Continental United States):		
# of 1/2 day sessions organized		5%

DAC believes that in order for divisions to be more successful, they should take advantage of opportunities to engage more often at the regional and international level. Consequently, the committee wants to provide financial rewards for doing so.

In short, we plan to somewhat reduce the amount of funding we provide to the divisions in the following areas:

1. Number of division attendees at national meeting oral sessions
2. Number of division members at the national meeting
3. Number of posters presented by the division at the national meeting

The 'savings' from these three areas would fund division participation at the regional and international levels.

So what do we mean by the term 'international meetings?' With respect to such meetings, the initial task confronting DAC, as it worked on this new formula, was defining such meetings. For the purpose of this formula, the committee defines such meetings as the following:

- Held outside the continental United States
- ACS-Sponsored or ACS-Affiliated by virtue of formal approval by the ACS Executive Director; this approval typically takes the form of an MOU or an official co-sponsorship. Examples of such meetings include Pacificchem, Atlantic Basin Conference on Chemistry (ABCChem), and division-specific meetings such as the recently approved MOU between the ACS Biochemical Technology Division and the European Society of Biochemical Engineering Sciences.

To see a list of approved ACS-sponsored and ACS-affiliated meetings, please visit the [DAC website](#).

In terms of how this would impact each division, making such a projection is extremely difficult to do in any meaningfully accurate way. We would need to forecast not only how much of one division's engagement with regional and international meetings would change, but also, how each of the other 31 divisions' level of activity in this area would change as well. In short, the divisions – acting individually and collectively – will determine how the changes will affect them.

If this formula is approved by Council in New Orleans, it would become effective with allocation checks mailed in 2020.

### Connecting Division Program Chairs to One Another

At the request of DAC, ACS Web Strategy and Operation staff set up a pilot Technical Programming forum on the ACS Network in February. The forum is set up as a collaboration space for those doing national meeting programming at ACS National Meetings. This private space will help programming chairs to establish contacts for meetings in 2019 and beyond, share ideas about programming, develop shared programming, and avoid duplicate symposia.

The forum is currently being tested by ACS staff in the Scientific Advancement and Membership and Society Services Divisions, with wider release to division programming chairs expected shortly after the Spring National Meeting.

Questions on this new forum can be directed to Kevin McCue ([k\\_mccue@acs.org](mailto:k_mccue@acs.org)).

**Division Officer/Councilor Caucus in New Orleans is Tuesday, March 20**

All division officers and councilors are invited to join DAC at the Division Officer and Councilor Caucus on Tuesday, March 20. The caucus itself will run from 4:00 p.m. until 5:30 p.m., with a reception immediately following, from 5:30 p.m. – 6:30 p.m.

Details appear below. If your schedule permits, please plan to join us.

**Division Officers and Councilors Caucus  
& Reception**

Tuesday, March 19, 4:00–5:30 PM  
Hilton New Orleans Riverside  
Grand Salon B, Sec 7, 1st level

1. Call to Order and Welcome Remarks  
Mary Ann Meador, Chair, Division Officers Caucus  
Michael Appell, Chair, Division Councilors Caucus

2. Approval of Washington, DC Minutes

**Reports**

- |   |                  |
|---|------------------|
| 3. Board of Directors, John Adams                     | 4:05 – 4:15 p.m. |
| 4. Committee on Committees, TBD                       | 4:15 – 4:25 p.m. |
| 5. Committee on Constitution and Bylaws, Dean Adams   | 4:25 – 4:35 p.m. |
| 6. Committee on Budget and Finance, Janet Smith       | 4:35 – 4:45 p.m. |
| 7. Committee on Divisional Activities, Rodney Bennett | 4:45 – 5:00 p.m. |
| 8. Committee on Meetings and Expositions, Kevin Edgar | 5:00 – 5:10 p.m. |
| 9. Joint Board/CPC Task Force, William Carroll        | 5:10 – 5:20 p.m. |
| 10. Old Business/New Business                         | 5:20 – 5:30 p.m. |
| 11. Adjourn   | 5:30 p.m.        |

Division Officers and Councilors Reception  
5:30–6:30 PM  
Hilton New Orleans Riverside, Grand Salon B, Sec 10, 1st level

**MEDI Pilots New Service for Members: Year-in-Review Article**

In order to deliver more value to MEDI members, the division produced a 2017 year-end review article featuring insights from a number of prominent MEDI officers on topics of interest to the division's membership. The article featured insights from the year just-concluded, as well as a look forward into 2018 and beyond. You can access the article [here](#).

This is just one example of how our divisions are looking for new ways to connect their members to the information – and to the people – to help them advance in their careers.

For more information, please contact John Katz ([j\\_katz@acs.org](mailto:j_katz@acs.org)).

### DAC Debuts Division Row at Sci-Mix in New Orleans

DAC is looking for a new way to provide divisions with more exposure to national meeting attendees—particularly the younger chemists that divisions are eager to engage. Participation on the part of divisions is optional.

21 divisions have agreed to participate in this pilot program. Each will be provided with a standard-size (4'x8') poster board to be placed in a well-trafficked area of Sci-Mix. Participating divisions will place on the board whatever information they would like. Presumably, it will include basic information on the benefits of joining their division – perhaps slanting the content toward the younger audience that dominates a typical ACS Sci-Mix.

As a reminder, Sci-Mix will be held on Monday night in New Orleans, from 8-10pm, in the Ernest N. Morial Convention Center (Halls D&E). Set-up for Division Row will be from 7:15 – 8pm.

DAC will report to the divisions on the outcome of this pilot in New Orleans. For additional information, please contact Frida Akerberg ([f\\_akerberg@acs.org](mailto:f_akerberg@acs.org)).

### Funding for Innovative Division Projects

The DAC Innovative Project Grant (IPG) program encourages division members to develop and implement new activities to strengthen their Divisions. All technical divisions are invited to apply for funding for up to two projects totaling up to \$12,500 per year.

**The February 1 submission deadline has passed. For consideration for the Fall funding cycle, please submit your application no later than July 1.**

In order to be considered for funding for new projects, divisions are required to submit a final report for any previously funded IPGs. [Complete a final report.](#)

Please note the following:

- The maximum funding per project is \$7,500; the maximum funding for two projects is \$12,500.
- Divisions can submit joint applications describing inter-divisional activities for a maximum of \$12,500. If funded, funds are split evenly between partnering divisions. These joint applications require identical proposals from each partnering division.
- IPG funds may not be used for contemporaneous events within the meeting where the funding decision is made.

If your proposal is successful, there are several requirements you must honor:

- Funds must be used to support the proposed Division project
- Funds must be expended within two years following receipt of IPG funding
- A final report describing the use of funds and the effectiveness of the project is required within three months after conclusion of the project.
- Final reports must include a poster for presentation at the subsequent ACS national meeting Sci-Mix session, and posted on the ACS Technical Division Innovative Project Grant webpage.
- PLEASE NOTE: A funded project is considered active until a final report is submitted

For complete IPG guidelines, please visit: [www.acs.org/divisionipg](http://www.acs.org/divisionipg). If you have questions, please contact Frida Akerberg at [f\\_akerberg@acs.org](mailto:f_akerberg@acs.org).

## Selecting Themes at ACS National Meetings

The Multidisciplinary Program Planning Group (MPPG) is charged with selecting themes and planning Society-wide thematic and multidisciplinary programming for ACS National meetings. It also has the charge to look at new programming formats that will enhance multidisciplinary interactions in as well as outside the ACS.

MPPG meets in New Orleans on Saturday, March 17 from 1 - 3 pm in the Hilton New Orleans Riverside (Two Poydras Street, New Orleans, LA 70130) Grand Salon C, Sec 16, 1st level. Each technical division and programming committee is asked to send a representative or an alternate. During the meeting, representatives will:

- Network with the future national meeting Thematic Program Organizers, programming committees, and technical division representatives
- Receive thematic program updates for the 2018 - 2020 national meetings from the organizers
- Participate in discussions on future thematic programming, communications, and outreach led by the Subcommittee Chairs

More information about MPPG, its subcommittees, and future national meeting themes can be found at [www.acs.org/mppg](http://www.acs.org/mppg) or email [mppg@acs.org](mailto:mppg@acs.org).

## Annual Reports 2017

Thank you to those divisions that have completed, submitted and approved their Annual Report Administration and Financial Forms. To those divisions that have not done so, this is a reminder that the deadline has passed. We encourage you to complete those forms so that the Divisional Activities Committee members can proceed with their reviews and ACS can begin the allocation process. Log into FORMS at [www.acs.org/FORMS](http://www.acs.org/FORMS) and navigate to the Annual Report page by clicking the Annual Report tab. These [guidelines](#) will assist you with the review process. If you experience any difficulties with the Annual Report site, please send an email to: [forms@acs.org](mailto:forms@acs.org) to request assistance.

## Get Your Technical Division Involved in CCEW 2018 – And Dive into Marine Chemistry!



Inviting all technical divisions to join in the 15th anniversary celebration of [Chemists Celebrate Earth Week \(CCEW\) from April 22-28, 2018! CCEW](#) encourages chemists and chemistry enthusiasts to build awareness of chemistry at the local level. The CCEW 2018 theme is "Dive into Marine Chemistry," focusing on the chemistry of seashells and seaweed, bioluminescence, ocean acidification, oil spills, and more.

Activities are planned nationwide, organized by ACS Local Section CCEW Coordinators, and many resources are available. Technical division members can support CCEW's goals by communicating the importance of chemistry to the public or planning theme-related technical programming. Find out more at [www.acs.org/ccew](http://www.acs.org/ccew), and keep up with the latest CCEW news on your favorite social media – follow us on the [ACS Network](#) or like us on [Facebook](#). [Contact your CCEW Coordinator](#) today to see how you can get involved!

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## Technical Program Locations

<b>Acronym</b>	<b>Organizing Group</b>	<b>Primary Meeting Location</b>
<b>AGFD</b>	Agricultural & Food Chemistry	Ernest N. Morial Convention Center
<i>AGRO</i>	<i>Agrochemicals</i>	<i>Not Programming</i>
<b>ANYL</b>	Analytical Chemistry	Ernest N. Morial Convention Center
<b>BIOL</b>	Biological Chemistry	Ernest N. Morial Convention Center
<b>BIOT</b>	Biochemical Technology	InterContinental New Orleans
<b>BMGT</b>	Business Management & Development	Hilton New Orleans Riverside
<b>CARB</b>	Carbohydrate Chemistry	Loews New Orleans
<i>CATL</i>	<i>Catalysis Science &amp; Technology</i>	Hampton Inn Convention Center
<b>CEI</b>	Committee on Environmental Improvement	<i>Not Programming</i>
<b>CELL</b>	Cellulose & Renewable Materials	Loews New Orleans
<i>CEPA</i>	<i>Committee on Economic &amp; Professional Affairs</i>	<i>Not Programming</i>
<b>CHAL</b>	Chemistry & the Law	Ernest N. Morial Convention Center
<b>CHAS</b>	Chemical Health & Safety	Hilton New Orleans Riverside
<b>CHED</b>	Chemical Education	New Orleans Marriott Convention Center
<b>CINF</b>	Chemical Information	New Orleans Marriott Convention Center
<b>CMA</b>	Committee on Minority Affairs	Hilton New Orleans Riverside
<i>CPS</i>	<i>Committee on Project SEED</i>	<i>Not Programming</i>
<b>COLL</b>	Colloid & Surface Chemistry	Ernest N. Morial Convention Center
<b>COMP</b>	Computers in Chemistry	New Orleans Marriott Convention Center
<i>COMSCI</i>	<i>Committee on Science</i>	<i>Not Programming</i>
<b>CPRC</b>	Committee on Public Relations and Communications	Hilton New Orleans Riverside
<i>CPT</i>	<i>Committee on Professional Training</i>	<i>Not Programming</i>
<b>ENFL</b>	Energy and Fuel	Ernest N. Morial Convention Center
<b>ENVR</b>	Environmental Chemistry	Ernest N. Morial Convention Center
<b>FLUO</b>	Fluorine Chemistry	Embassy Suites
<b>GEOC</b>	Geochemistry	Ernest N. Morial Convention Center
<b>HIST</b>	History of Chemistry	Hilton New Orleans Riverside
<b>I&amp;EC</b>	Industrial & Engineering Chemistry	Loews New Orleans
<i>IAC</i>	<i>International Activities Committee</i>	<i>Not Programming</i>
<b>INOR</b>	Inorganic Chemistry	Ernest N. Morial Convention Center
<b>MEDI</b>	Medicinal Chemistry	Ernest N. Morial Convention Center



<b>MPPG</b>	Nexus of Food, Energy & Water	Ernest N. Morial Convention Center
<b>NUCL</b>	Nuclear Chemistry & Technology	Embassy Suites
<b>ORGN</b>	Organic Chemistry	Ernest N. Morial Convention Center
<b>PHYS</b>	Physical Chemistry	Ernest N. Morial Convention Center
<b>POLY</b>	Polymer Chemistry	New Orleans Marriott Canal Street
<b>PMSE</b>	Polymeric Materials: Science & Engineering	New Orleans Marriott Canal Street
<b>PRES</b>	ACS Presidential Events	Hilton New Orleans Riverside
<b>PROF</b>	Professional Relations	Hilton New Orleans Riverside
<b>SCHB</b>	Small Chemical Businesses	Hilton New Orleans Riverside
<b>SOCED</b>	Society on Education/ Undergraduate Program	Ernest N. Morial Convention Center
<i>TOXI</i>	<i>Chemical Toxicology</i>	<i>Not Programming</i>
<b>WCC</b>	Women Chemists Committee	Hilton New Orleans Riverside
<b>YCC</b>	Younger Chemists Committee	Hilton New Orleans Riverside



## Cosponsor Agreement History (Divisions)

As of December 2017

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### 2017

- ACS Division of Agricultural and Food Chemistry (AGFD) and Jiangnan University to cooperatively cosponsor the 2nd International Flavor and Fragrance Conference, May 28-31, 2018 at Jiangnan University, Wuxi, Jiangsu Province, China.
- ACS Multidisciplinary Program Planning Group (MPPG) and the Chemical Sciences Roundtable (CSR)<sup>1</sup>, National Academies, to nominally cosponsor “ChemRxiv: Publishing in the Age of Preprint Servers: A Joint CSR-ACS Symposium” at the fall ACS National Meeting, August 20-24, 2017, Washington, D.C.

### 2016

- Division of Small Chemical Businesses and the Canadian Society for Chemistry (CSC) to cooperatively cosponsor the 100th Canadian Chemistry Conference and Exhibition to be held May 28 – June 1, 2017 in Toronto, Ontario, Canada.
- Division of Cellulose and Renewable Materials (CELL) and the European Polysaccharide Network of Excellence (EPNOE) to cosponsor a CELL/EPNOE symposium “Design and Control in Polysaccharide Chemistry: Anselme Payen Award Symposium in Honor of Kevin J. Edgar, April 2-6, 2016, San Francisco, CA.
- Division of Cellulose and Renewable Materials (CELL) and the European Polysaccharide Network of Excellence (EPNOE) to nominally cosponsor a EPNOE/CELL symposium, “The Functional Lignocellulosics and Nanotechnology Symposium” at the 253rd ACS National Meeting & Exposition, San Francisco, CA, April 2-6, 2017.
- Division of Cellulose and Renewable Materials (CELL) and the European Polysaccharide Network of Excellence (EPNOE) to nominally cosponsor a EPNOE/CELL symposium, “The Bio-based Gels and Porous Materials Symposium” at the 253rd ACS National Meeting & Exposition, San Francisco, CA, April 2-6, 2017.
- Division of Cellulose and Renewable Materials (CELL) and the European Polysaccharide Network of Excellence (EPNOE) to nominally cosponsor a EPNOE/CELL symposium, “The Processing and Properties of Biobased

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<sup>1</sup> Board on Chemical Sciences and Technology, Division on Earth and Life Studies, The National Academies of Sciences, Engineering, and Medicine



## Cosponsor Agreement History (Divisions)

As of December 2017

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Composites and Blends Symposium” at the 253rd ACS National Meeting & Exposition, San Francisco, CA, April 2-6, 2017.

- Division of Cellulose and Renewable Materials (CELL) and TAPPI to nominally cosponsor the “Nanocellulose Processing and Analysis Symposium” at the 253rd ACS National Meeting & Exposition, San Francisco, CA, April 2-6, 2017.

### 2015

- Division of Carbohydrate Chemistry (CARB) and the organizers of the 2016 International Carbohydrate Symposium (ICS) for CARB to cooperatively cosponsor and conduct programming at 2016 ICS in New Orleans, Louisiana, July 17-21, 2016.
- Division of Cellulose and Renewable Materials (CELL) and the European Polysaccharide Network of Excellence (EPNOE) to cooperatively cosponsor a EPNOE/CELL symposium “New Horizons in Sustainable Materials” to be held at the 251st ACS National Meeting in San Diego, March 13-17, 2016.
- Division of Industrial and Engineering Chemistry (Separations Science & Technology Subdivision) and the Idaho National Laboratory to cosponsor the 39th Actinide Separations Conference to be held May 18-21, 2015, in Salt Lake City, Utah.

### 2014

- Division of Environmental Chemistry (ENVR) and the Association of Environmental Engineering and Science Professors (AEESP) to cooperatively cosponsor symposia presented at ENVR technical programs at ACS National Meetings from 2016-2020.
- Division of Cellulose and Renewable Materials (CELL) and the European Polysaccharide Network of Excellence (EPNOE) to nominally cosponsor EPNOE 2015 to be held October 18, 2015 in Warsaw, Poland.
- Division of Cellulose and Renewable Materials (CELL) and the University of Tennessee Center for Renewable Carbon, Southeastern Regional Sun Grant Center to nominally cosponsor the 3rd International Conference on Chemicals and Products from Renewable Carbon, to be held October 21-24 at St. Simons Island, Georgia.

### 2013

- Division of Analytical Chemistry (ANYL) and Mexican Electrochemical Society to nominally cosponsor meeting “New Materials and Processes Based on

## Cosponsor Agreement History (Divisions)

As of December 2017

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Electrochemical Concepts at the Microscopic Level (Microchem 2013) September 16-19, 2013

- Division of Industrial and Engineering Chemistry (I&EC) – Separation Science and Technology Subdivision to nominally cosponsor the 2013 Global International Nuclear Fuel Cycle Conference with the American Nuclear Society, September 29 – October 3, 2013 in Salt Lake City, Utah.
- **Division of Medicinal Chemistry (MEDI) to nominally cosponsor with IUPAC Division of Chemistry and Human Health the Medicinal Chemistry India 2013, February 11-15, 2013, Chennai, India.**

### 2012

- Division of Environmental Chemistry (ENVR) and the Association of Environmental Engineering and Science Professors to cooperatively cosponsor symposia presented at Environmental Division technical programs at ACS national meetings 2012-2015
- **Division of Environmental Chemistry (ENVR) and the Beijing Institute of Technology to nominally cosponsor the 2013 International Symposium on Environmental Science and Technology, June 4-7, 2013, China**
- Industrial & Engineering Chemistry(I&EC) and the ISSF to nominally cosponsor the 10<sup>th</sup> International Symposium on Supercritical Fluids, May 16-18, San Francisco
- Division of Environmental Chemistry (ENVR) and the Association Nationale de Quimicos de Espana to nominally cosponsor the International Congress of Chemical Engineering, June 24-27, 2012, Spain
- Division of Chemical Information (CINF) and the Chemical Structure Association to cosponsor a symposium at the ACS national meeting, March 2012, San Diego
- Division of Cellulose and Renewable Materials (CELL) and the European Polysaccharide Network of Excellence (EPNOE) to cooperatively cosponsor a symposium at the ACS national meeting, April 7-11, 2013, New Orleans
- **Division of Cellulose and Renewable Materials and the European Polysaccharide Network of Excellence to cooperatively cosponsor a symposium at the EPNOE Conference, September 23-26, 2013, Nice, France**
- Division of Cellulose and Renewable Materials and the Society of Wood Science and Technology to cooperatively cosponsor a symposium at the ACS national meeting, April 7-11, 2013, New Orleans
- **Division of Medicinal Chemistry and IUPAC to nominally cosponsor Medicinal Chemistry India, February 11-15, 2013**

### 2011

- Division of Chemical Information and Chemical Structure Association – 2011 spring national meeting, Anaheim – Open Data



## Cosponsor Agreement History (Divisions)

As of December 2017

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- Division of Environmental Chemistry and the Beijing Institute of Technology – 2011 International Symposium on Environmental Science and Technology – June 1-4, 2011 – China
- Division of Environmental Chemistry, International Ultraviolet Association, Inc., and the International Ozone Association – 2011 fall national meeting, Denver “Hydroxyl Radicals in Natural and Engineered Aqueous Systems”
- Divisions of Polymer Chemistry and Polymeric Materials Science & Engineer to cosponsor the “Polymers for Advanced Technologies 11<sup>th</sup> Biennial Conference” Lodz, Poland, October 1-5, 2011
- Division of Environmental Chemistry to cosponsor the Research Centre for Toxic Compounds in the Environment – RECETOX workshop, Czech Republic, May 22-24, 2011
- Division of Chemical Education and the Italian Chemical Society to cosponsor the joint 22<sup>nd</sup> International Conference on Chemical Education and the 11<sup>th</sup> European Conference on Research in Chemical Education, July 15-19, 2012, Rome, Italy

### 2010

- Division of Agricultural and Food Chemistry and the American Society for Nutrition 2010 fall national meeting, Boston – Chemistry for Preventing and Combating Disease
- Division of Chemical Information and the Special Libraries Association Chemistry Division 2010 fall national meeting, Boston – Assessing Collections and Information Resources in Science and Technology
- ACS Office of the President and the Council for Chemical Research 2010 fall national meeting, Boston - Translational Chemical R&D: The Driving Force for Job Creation
- Division of Nuclear Chemistry and Technology and the 8<sup>th</sup> International Conference on Nuclear and Radiochemistry, September 17-21, 2012 – Italy

### 2009

- Memorandum of agreement between the executive committee of the Division of Organic Chemistry of the American Chemical Society and the Governing Board of the Reaction Mechanisms Conference 8/2009
- Division of Chemical Information (CINF) and Chemical Structure Association (CSA), *The Future of Scientific Publishing*, 3/2010, San Francisco
- Division of Chemical Information (CINF) and ACS Green Chemistry Institute (GCI) 3/2010 – San Francisco

## Cosponsor Agreement History (Divisions)

As of December 2017

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### 2008

- Cooperative Cosponsorship – Division of Chemical Information and Chemical Structure Association Trust – *Chemoinformatics Implications of Collaborations between Academia and Industry* – New Orleans – 4/2008
- Nominal Cosponsorship – Division of Industrial & Engineering Chemistry and Society for Green Science and Technology – *Advances in Green Science and Technology* - Atlanta, GA - November 13-14, 2008
- Cooperative Cosponsorship – Division of Chemical Information and Chemical Structure Association Trust – *Adaptive Scoring Functions* – Salt Lake City, 3/2009
- Agreement of mutual cooperation between the ACS Environmental Division and the Environmental Division of the Serbian Chemical Society 10/2008

### 2007

- Cooperative cosponsorship - Division of Chemical Information & the Chemical Structure Association Trust – “Advanced Mining and Use of Life Science Information” – Chicago 3/2007
- Cooperative cosponsorship - Alabama Local Section, Alabama Academy of Science, North Alabama Local Section Wilson Dam Local Section, Auburn Local Section - 3<sup>rd</sup> annual statewide undergraduate research symposium in chemistry – Tuskegee 3/2007
- Nominal cosponsorship - History of Chemistry Division, East Central Illinois Local Section, and the Bolton Society “Landmark Chemistry Books of the Twentieth Century: Authors from the University of Illinois” – Chicago – 3/2007
- Nominal cosponsorship – History of Chemistry Division and Chicago Local Section “Hog Butchers, Tool Makers, and Stackers of Wheat: Chicago-area Chemical Industry and Government-Sponsored Laboratories Educating the Laughing, Stormy, Husky Youth of the Midwest” - Chicago – 3/2007
- Nominal cosponsorship – History of Chemistry Division and the Bolton Society – “Landmark Chemistry Books of the Twentieth Century IV – Spectroscopy” – Boston 8/2007
- Cooperative cosponsorship – Division of Chemical Information (ACS), Division of Chemical Information and Computer Sciences of the Chemical Society of Japan, the Chemical Information Group of the Royal Society of Chemistry, the Chemical Structure Association Trust, the Chemical Information Computer Group of the Society of German Chemists, the Royal Netherlands Chemical Society, and the Swiss Chemical Society - “Eighth International Conference on Chemical Structures” the Netherlands 6/2008



## Cosponsor Agreement History (Divisions)

As of December 2017

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- Nominal cosponsorship – Environmental Chemistry Division and the University of Illinois Center of Advanced Material for Purification of Water and Systems “Congress for the United States Strategic Water Initiative” - New Orleans 4/2008
- Cooperative cosponsorship – Polymer Division and the American Chemistry Council “Polymers for Remediation and the Environment” - New Orleans, 4/2008
- Cooperative cosponsorship – Geochemistry Division and the Clay Minerals Society for several symposia, New Orleans – 4/2008

TAB

Staff Report



**American Chemical Society**  
**Statement of Revenues and Expenses**  
**Divisional Activities Committee - DAC**  
**For the Calendar Year 2018**  
**(\$000 Omitted)**

	<b>2018 Approved Budget</b>
<b>CHANGES IN UNRESTRICTED NET ASSETS</b>	
<i>Revenues</i>	
<i>Total Revenues</i>	-
<i>Expenses</i>	
Building and Office Operations	1
Travel	8
Internal Expense Transfers	6
Other	34
<i>Total Expenses</i>	49
<i>Total Net Expenses</i>	<b>\$ (49)</b>

TAB

Reference Materials

# The Committee Appointment Process



Committee on Committees (ConC)

# ACS Committees on Committees (ConC)

# ConC Vision and Mission Statements



**Vision:** Development of an effective and dynamic committee system.

**Mission:** To ensure the ACS Committees are optimally organized, resourced, and engaged.

# Role of ConC



- Each ConC member is assigned 1-2 committees
- Evaluate and recommend committee responsibilities and size
- Ensure committees run well and...
  - ...Have talent and expertise to do the work
- Develop leadership pipeline
- Make sure operational policies & guidelines are followed
- Assist and advise on appointments of Chairs and members of Council-related bodies

# ACS Online YellowBook & Committee Preference Forms

# ACS YellowBook



- **Online directory of ACS volunteers and leaders:**
  - <https://www.yellowbook.acs.org>
- **Is your contact information up to date?**
  - (excluding ACS Local Section and Division Offices, and ACS National Service records)
- **Is your biography current?**
- **Need assistance:**
  - Cheryl Vockins ([c\\_vockins@acs.org](mailto:c_vockins@acs.org))
  - Office of the Secretary and General Counsel ([secretary@acs.org](mailto:secretary@acs.org))



# Committee Preference Forms



- **2019 Cycle is open: March 26 - June 8, 2018**
- **Anyone interested in service on a national committee should complete the form**
  - Don't need to be a Councilor or current committee member to complete
- **Especially important if:**
  - You are up for reappointment on your current committee
  - Associates & consultants (must complete every year)
  - You are up for re-election as a Councilor
  - You have reached the statutory limit on current committee
  - You want to join a different committee mid-term (rarely granted)

# Committee Preference Forms



- If your **member** term is not expiring this year, it **should** automatically show as your first choice (1st). You do not need to re-choose this committee for the coming year or continue making further choices.
- If your term is expiring, and if you want to be reappointed to your current committee, make that your first choice.
- Select other committees you may be interested in
- You may choose up to 4 committees
- **Add the rationale:** What experience will you bring to the committee? Why does this committee interest you?
- Add your relevant skills/expertise

# Learn About Other Committees



- **Contact Committee Chair, staff liaison, or ConC liaison**
  - Check the ACS website ([www.acs.org/governance](http://www.acs.org/governance)) for more information about the committee(s) of interest to you
  - Attend their Open Meeting
  - Review their reports to Council (oral and written): [www.acs.org/Councilors](http://www.acs.org/Councilors)

# REMINDER



Update contact information or committee preferences:

**<https://www.yellowbook.acs.org>**

Need assistance:

**[c\\_vockins@acs.org](mailto:c_vockins@acs.org)**

**[secretary@acs.org](mailto:secretary@acs.org)**

# Committee Appointment Process

# Committee Chair Appointment Process



- **ConC provides Chair recommendations at Spring ACS National Meeting (C1, C2 & C3 )**
  - Justifications provided to President/Board Chair
- **All Chair appointments are made by the ACS President and/or Board Chair**
  - President makes the Chair appointments/reappointments for Council Standing and Other Committees in late Spring/early Summer
  - Society and Joint Board-Council Committees appointments/reappointments made by President and Board Chair in December
  - Notifications made by ConC staff liaison

# Committee Chair Appointment Process



- **ConC liaison collects input via multiple pathways**
  - Own observations
  - Current Chair
  - Staff liaison
  - Subcommittee Chairs
  - Former committee members
  - Other ConC members or ACS leaders
  - 5-year performance reviews (if applicable)
- **All ConC final recommendations are confidential**

# Committee Appointment Process



- **ConC considers: contributions to committee, participation, attendance, interest of members, diversity, skill set needs**
  - Committee preference form provides key information
  - Continuing members typically have highest priority
  - Consider eligibility (length of time on committee, Councilor, renewability)
- **ConC reviews recommendations at Fall ACS National Meeting**
  - Placement of members ineligible for reappointment (reached statutory limit)
  - Ensure succession planning



# Committee Appointment Process



- **Spreadsheet of all committees: members, associates & consultants**
  - ConC liaison develops recommendations (C1, M1, A3, T1)
  - Avoid multiple appointments
  - Input from staff liaison, Committee Chair, and former ConC liaison
  - Note when committee members are inactive (lack of attendance or participation)

# Committee Appointment Process



- **Recommendations Finalized**
  - Recommendations compiled for President and Board Chair
  - All appointments approved by President and/or Board Chair
    - **Appointment meeting in November/December**
  - Appointment, reappointment, statutory limit & “drop” letters sent
    - **YellowBook information up-to-date**
  - Most acceptances and declinations received by end of January
- **Recommendations may be adjusted based on:**
  - Elected to an Elected Committee or ACS Board of Directors
  - Member/associate lose local section or division Council election (if required for assignment)
  - Member resignation

# QUESTIONS

# STRATEGIC PLAN

## for 2018 and Beyond



### Vision

Improving people's lives through the transforming power of chemistry

### Mission

Advancing the broader chemistry enterprise and its practitioners for the benefit of Earth and its people

### Core Values

- Passion for Chemistry and the Global Chemistry Enterprise
- Focus on Members
- Professionalism, Safety, and Ethics
- Diversity and Inclusion

## Goals



## Fast Facts

### GOAL 1

Provide Information Solutions

### GOAL 2

Empower Members and Member Communities

### GOAL 3

Support Excellence in Education

### GOAL 4

Communicate Chemistry's Value



More than 150,000 members worldwide



32 Technical Divisions



185 Local Sections



24,000+ International members in more than 130 countries



More than 130 million chemical substances in the CAS REGISTRY



More than 50+ peer-reviewed journals



2800+ students from underrepresented backgrounds who participated in ACS Scholars since 1995



600+ High School Chemistry Clubs





**Peter K. Dorhout, Ph.D.**  
ACS President

Photo: Peter Cutts Photography

## PRESIDENTIAL SYMPOSIA AND EVENTS

*Sponsored and Recommended by the ACS President*

### SATURDAY, MARCH 17, 2018

#### Presidential Outreach Event: Exploring Our World Through Chemistry

[Cosponsored by CCA]

Lyons Recreation Center • 624 Louisiana Ave, New Orleans  
10:00 AM - 1:00 PM

### SUNDAY, MARCH 18, 2018

#### Water, Water Everywhere But Not a Drop to Drink: Preserving, Protecting & Delivering Clear Water

[Cosponsored by AGFD, BMGT, CATL, CEI, CELL, CHAS, CHED, COLL, CTA, ENVR, GEOC, INOR, I&EC, MPPG, SCHB & YCC]

Hilton New Orleans Riverside • Grand Salon B  
Sections 9/12 • First Floor  
8:30 a.m - 10:50 a.m.

#### Science Cafés and Engaging the Public: Techniques for Hosting Successful Events

[Cosponsored by CATL, CELL, CHAS, CHED, COLL, CPRC, CTA, ENVR, INOR, I&EC, MPPG, SCHB & YCC]

Hilton New Orleans Riverside  
Grand Salon B • Sections 9/12 • First Floor  
1:30 p.m. - 5:20 p.m.

#### Nexus of Food, Energy, & Water

[Sponsored by MPPG and Cosponsored by PRES]

Ernest N. Morial Convention Center • Great Hall A  
First Floor  
3:00 p.m. - 6:00 p.m.

### MONDAY, MARCH 19, 2018

#### Community Sharing of Chemical Safety Data: Yes, No, Maybe?

[Sponsored by CINP and Cosponsored by PRES, CA & CHAS]

New Orleans Marriott Convention Center • River Bend 1  
Second Floor  
8:20 AM - 12:20 PM

### TUESDAY, MARCH 20, 2018

#### GSSPC: Finding Our Place at the Bottom: A Symposium in Memory of Richard Feynman

[Sponsored by CHED and Cosponsored by PRES, ANYL, COLL, ENVR, INOR & PMSE]

New Orleans Marriott Convention Center • Blaine Kern C  
First Floor  
1:30 PM - 4:55 PM

### OTHER SYMPOSIA RECOMMENDED BY THE ACS PRESIDENT

#### SUNDAY, MARCH 18, 2018

##### Science of Sexual Harassment

[Sponsored by WCC and Cosponsored by PRES, C&EN, PROF & YCC]

Hilton New Orleans Riverside • Grand Salon C  
Section 13 • First Floor  
9:00 AM - 4:50 PM

##### LGBTQ+ Graduate Student & Postdoctoral Scholar Research Symposium

[Sponsored by PROF and Cosponsored by PRES, ANYL, BIOT, BIOL, CHED, CMA, COLL, COMP, CWD, ENVR, INOR, MEDI, ORGN, PHYS, POLY, PMSE, WCC & YCC]

Hilton New Orleans Riverside  
Grand Salon D Section 22 • First Floor  
9:00 AM - 4:50 PM

##### Food at the Crossroads: Chemistry's Role in Sustainability, Past & Present

[Sponsored by HIST and Cosponsored by PRES, AGFD, CHED, DAC, MPPG & Louisiana Local Section]

Hilton New Orleans Riverside • Grand Salon D Section 24  
First Floor  
1:00 PM - 4:40 PM

#### MONDAY, MARCH 19, 2018

##### State-of-the-Art: Two Decades Advancing the 12 Principles of Green Chemistry

[Sponsored by CHED and Cosponsored by PRES]

New Orleans Marriott Convention Center • Blaine Kern E  
First Floor  
8:30 AM - 3:50 PM

##### Excellence in Graduate Polymer Research

[Sponsored by POLY and Cosponsored by PRES, PROF, SOCED & YCC]

New Orleans Marriott Canal Street • Studio 5  
Second Floor  
8:00 AM - 4:40 PM

##### Food at the Crossroads: Chemistry's Role in Sustainability, Past & Present

[Sponsored by HIST and Cosponsored by PRES, AGFD, CHED, DAC, MPPG & Louisiana Local Section]

Hilton New Orleans Riverside • Grand Salon D  
Section 24 • First Floor  
8:30 AM - 5:40 PM

##### Information Legacy of Eugene Garfield: From the Chicken Coop to the World Wide Web

[Sponsored by CINP and Cosponsored by PRES & HIST]

New Orleans Marriott Convention Center • River Bend 1  
Second Floor  
1:15 PM - 5:05 PM

##### Science of Sexual Harassment

[Sponsored by WCC and Cosponsored by PRES, C&EN, PROF & YCC]

Hilton New Orleans Riverside • Grand Salon C  
Section 13 • First Floor  
3:00 PM - 5:00 PM

##### LGBTQ+ Graduate Student & Postdoctoral Scholar Research Symposium

[Sponsored by PROF and Cosponsored by PRES, ANYL, BIOT, BIOL, CHED, CMA, COLL, COMP, CWD, ENVR, INOR, MEDI, ORGN, PHYS, POLY, PMSE, WCC & YCC]

Hilton New Orleans Riverside • Grand Salon D Section 22  
First Floor  
3:00 PM - 5:00 PM

### TUESDAY, MARCH 20, 2018

##### Excellence in Graduate Polymer Research

[Sponsored by POLY and Cosponsored by PRES, PROF, SOCED & YCC]

New Orleans Marriott Canal Street • Studio 5  
Second Floor  
8:00 AM - 5:40 PM

Ernest N. Morial Convention Center • Hall D • First Floor  
6:00 PM - 8:00 PM

##### Water Supply Safety

[Sponsored by CHAS and Cosponsored by PRES, CCS & ENVR]

Hilton New Orleans Riverside • Grand Salon D Section 21  
First Floor  
9:00 AM - 11:30 AM

##### Dreyfus Award Symposium

[Sponsored by MPPG and Cosponsored by PRES]

Ernest N. Morial Convention Center • Room 206  
Second Floor  
9:00 AM - 4:35 PM

## JOIN US FOR THE ACS BOARD OF DIRECTORS REGULAR SESSION



**FEATURED SPEAKER:**  
**Lisa M. Balbes, Ph.D.**  
**Balbes Consultants, LLC**

### ***“Nontraditional Careers for Chemists: Thinking Outside the Beaker”***

A chemistry background prepares you for much more than a laboratory career. The broad science education, analytical thinking, research methods, and other skills learned are of value to a wide variety of employers, and essential for a plethora of positions. By understanding your own personal values and interests, you can make informed decisions about what career paths to explore, and identify positions that match your needs. This talk will provide a broad overview nontraditional careers for chemists, such as chemical information, patent work, technical writing, education, human resources, sales and marketing, and much more. We will discuss typical tasks, education or training requirements, and personal characteristics that make for a successful career in each field. Valuable tips and advice about planning career transitions will also be provided.

Dr. Lisa M. Balbes has been an American Chemical Society volunteer career consultant since 1993, providing career management advice and information to literally thousands of scientists. She is the author of “Nontraditional Careers for Chemists: New Formulas in Chemistry”, published by Oxford University Press, an ACS certified master workshop facilitator, and an internationally invited speaker on various career topics. She earned her Ph.D. in chemistry from the University of North Carolina at Chapel Hill, and her undergraduate degrees in chemistry and psychology from Washington University in St Louis.

**Sunday, March 18, 2018 • Noon–1:00 pm**  
**New Orleans Ernest N. Morial Convention Center • Great Hall A**

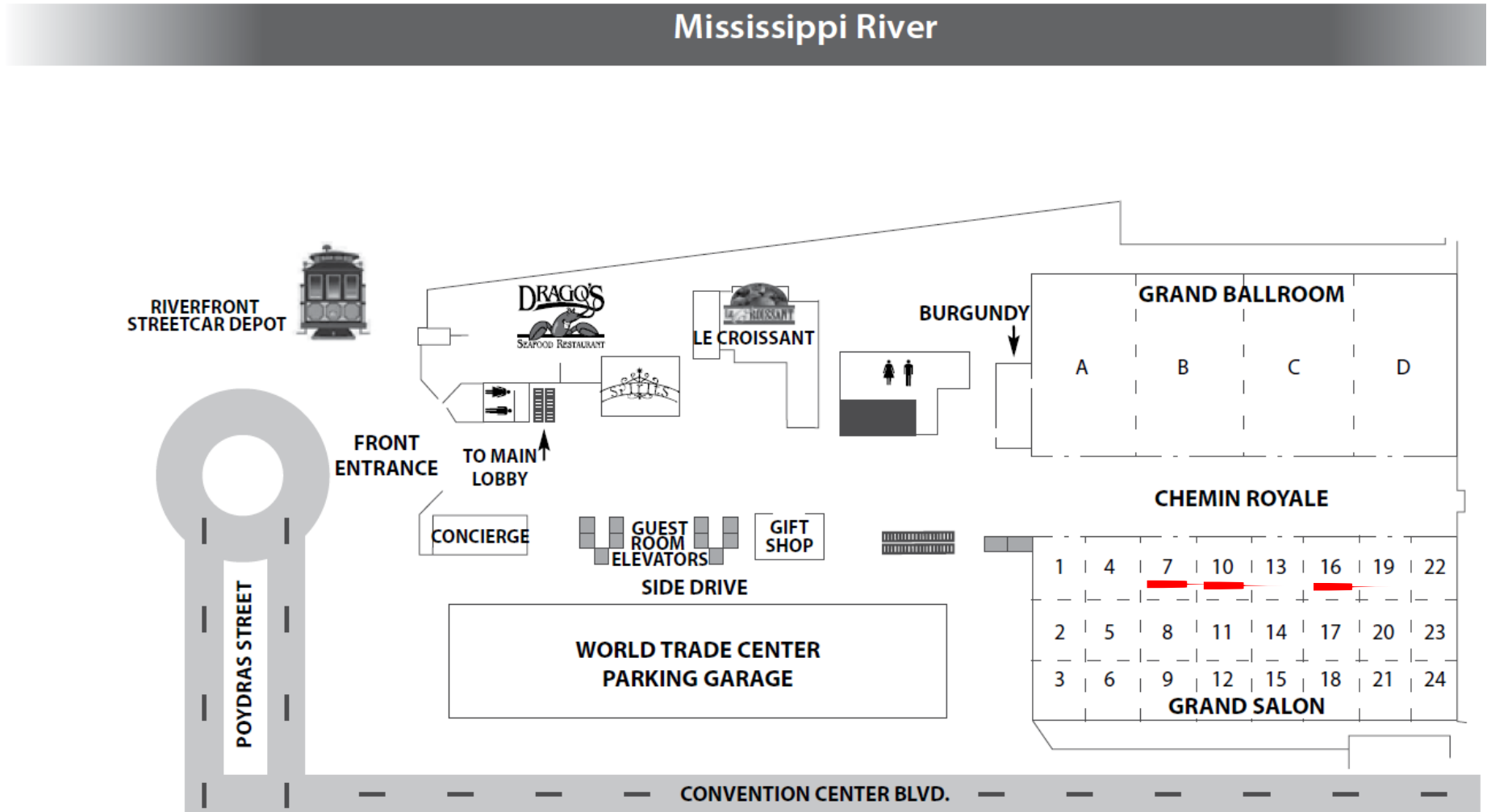
*Doors open at 11:45 a.m.*  
*Sandwiches and soft drinks available while supplies last*

TAB

Floor Plans

# Hilton New Orleans Riverside Hotel

## First Level

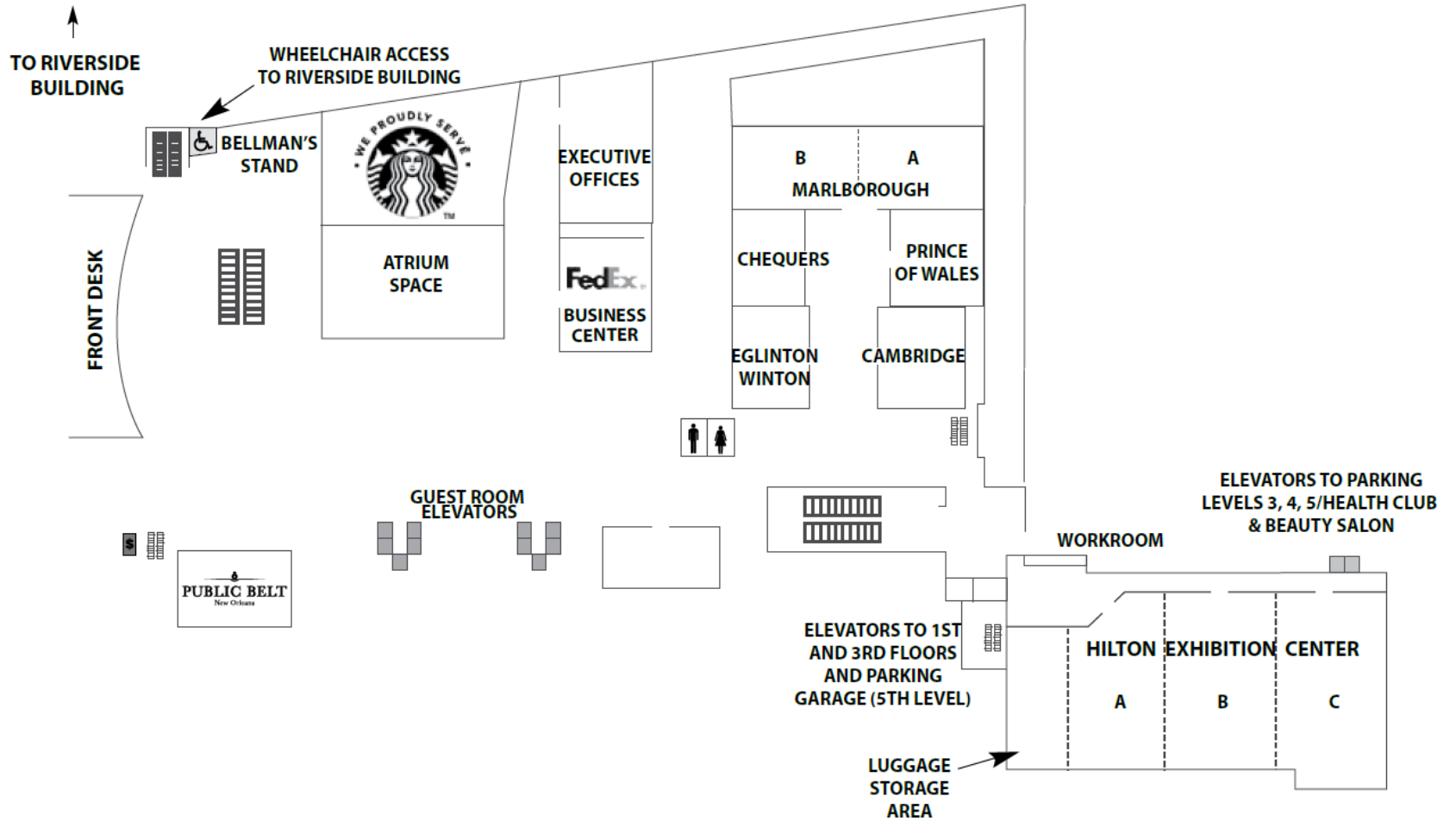


- MPPG Program Chairs & Representative Meeting (Saturday, March 17, 1:00 – 3:30 p.m.) - Grand Salon C Sec 16
- DOC/DCC Caucus (Tuesday, March 20, 4:00 – 5:30 p.m.) - Grand Salon B Sec 7
- DOC/DCC Reception (Tuesday, March 20, 5:30 - 6:30 p.m.) - Grand Salon B Sec 10

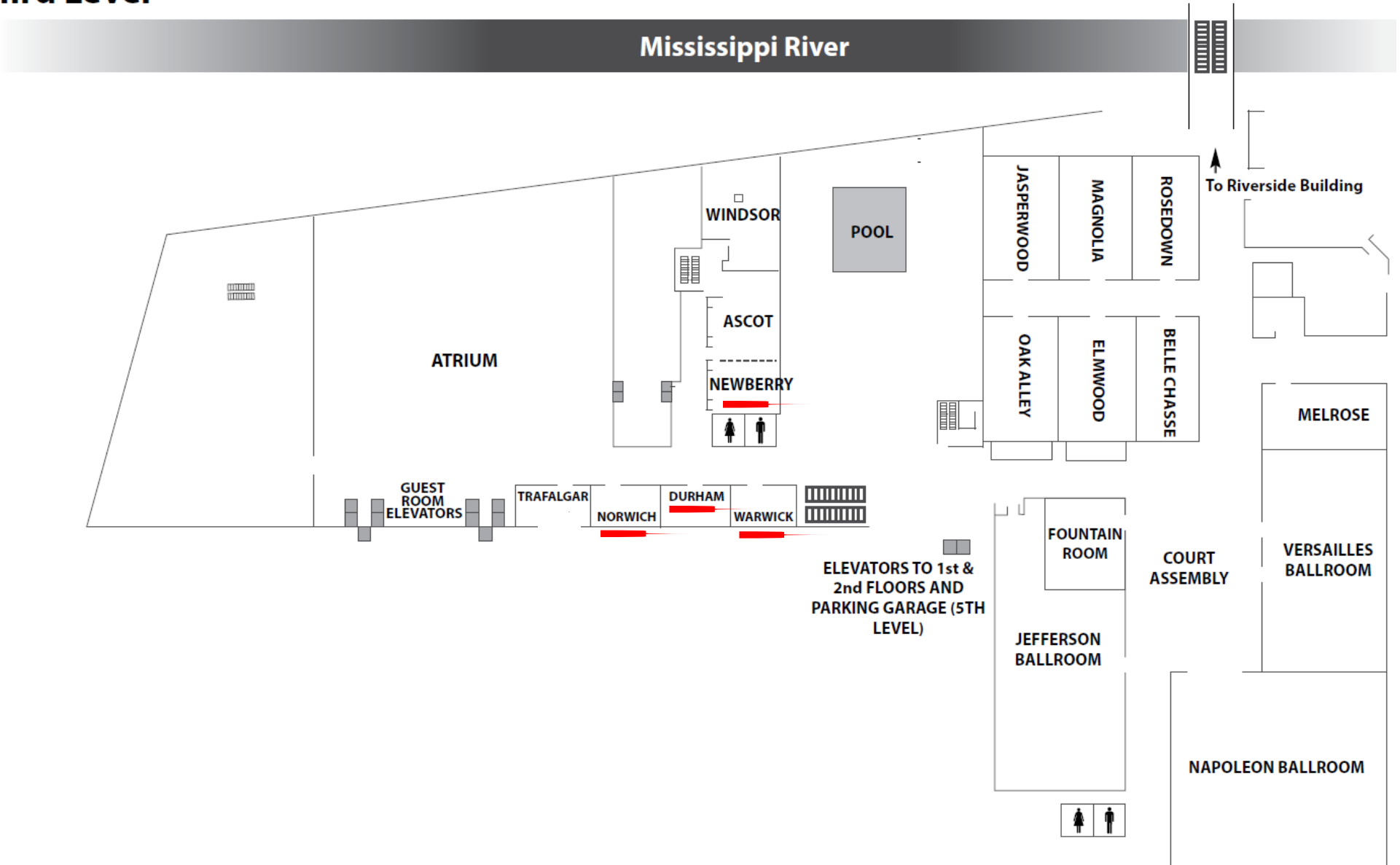


# Second Level

## Mississippi River



# Third Level



Saturday, March 17

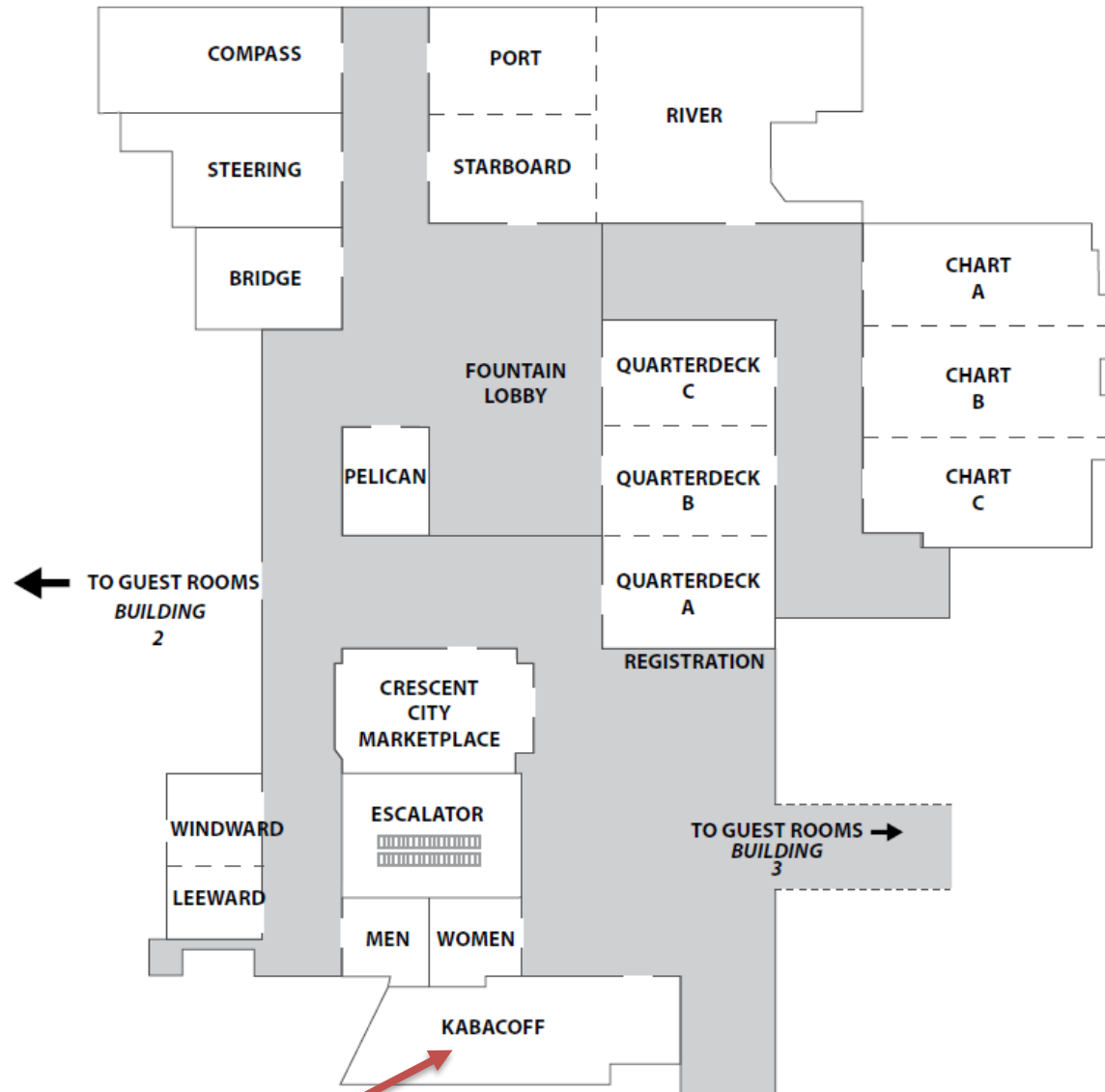
- MPPG Executive Committee – Durham; 12:00 – 1:00 p.m.

4:00 – 6:00 p.m.

- Communications and Technology - Newberry
- Governance and Reporting - Warwick
- Divisional Enhancement and Outreach - Norwich
- Technical Programming and Collaboration - Durham

# Riverside Complex

## Mississippi River



DAC Executive/Open Meeting (Sunday, March 18, 7:30 – 12:00)

**Council Committee on Divisional Activities  
Charter**

*Bulletin 5—Bylaw III, 3d(1)(c)*

- (i) studying and making recommendations to the Council concerning SOCIETY policy affecting interests of Divisions;
- (ii) assisting Divisions in coordinating their efforts with SOCIETY and Local Section activities;
- (iii) performing the duties incident to the creation of new Divisions as prescribed elsewhere in these Bylaws and making recommendations to the Council for combination or dissolution of Divisions; (6-13-99)
- (iv) promoting interdivisional cooperation and communication, both formal and informal;
- (v) cooperating with the Committee on Meetings and Expositions, SOCIETY bodies related to publications, and other committees in areas of mutual interest; (6-30-97)
- (vi) acting for the Council, in collaboration with the Committee on Constitution and Bylaws, in approving the affiliation of Divisions with other Technical Organizations. (6-1-73)

**Communications & Technology**

The Communications & Technology Subcommittee will facilitate divisions leveraging technology to communicate with their members, other divisions, DAC and other outside stakeholders.

**Governance and Reporting Subcommittee**

The Governance and Reporting Subcommittee is responsible for reviewing all Division annual reports to access the state of health for each. This subcommittee also stands ready to advise divisions experiencing problems of governance, membership, finances, or other issues and will also identify and share best practices among divisions. The Subcommittee also keeps DAC apprised of petitions coming before the Committee on Constitution and Bylaws (C&B) and the Council, especially those that directly affect divisions, and to present official DAC positions on C&B matters to that Committee.

**Divisional Enhancement & Outreach Subcommittee**

The Divisional Enhancement & Outreach Subcommittee assists ACS Divisions to meet their objectives, providing financial support as possible. This will include recognition of excellent divisional initiatives through the ChemLuminary Awards and funding of innovative divisional activities through the Innovative Project Grants.

**Technical Programming and Collaboration Subcommittee**

The Technical Programming and Collaboration Subcommittee will review meeting activities with respect to Division needs and issues. The Subcommittee will also keep DAC informed of issues before M&E. Guidelines for programming, speakers, paper submission requirements will be reviewed as needed. Facilitate and evaluate all Society meeting venues related to Divisional activities. Enhance programming activities between Divisions and other venues.

**Multidisciplinary Program Planning Group (MPPG)**

The Multidisciplinary Program Planning Group (MPPG) selects and plans Society-wide thematic and multidisciplinary programming for ACS National meetings. It also evaluates new programming formats that will enhance multidisciplinary interactions in as well as outside the ACS. The MPPG is a body representing all divisions, as well as pertinent governance units. Every division will have the opportunity to participate in selecting representatives, providing input and suggestions to the MPPG, and will decide for itself whether to participate in particular society-wide programming. MPPG also participates in the selection of the Fred Kavli Innovations in Chemistry Lecturers for each ACS National Meeting, as well as selects the Kavli Emerging Leader in Chemistry Lecturer for each of the ACS National Meetings.