



Legal Resource Manual

Sent on Behalf of the Office of the ACS Secretary and General Counsel

Dear Local Section and Division Officers,

The Office of Secretary & General Counsel performs work for the American Chemical Society (ACS), its officers, and governance members, including the officers of ACS Local Sections and Technical Divisions.

Over the years, this office has provided general, informal legal information on a variety of topics. Many of these questions are common; however, the answers often require careful consideration. Therefore, in an attempt to address some of the most frequently asked questions, we have compiled the [Legal Resource Manual for Divisions and Local Sections](#). In addition to the manual, we have created a series of [short video podcasts](#) on each of the major topics covered in the manual. We hope you will find these podcasts as useful companions to the resource manual.

The resource manual, now in its second edition, is intended to guide you in managing the legal risks of operating your local section or division. However, as laws are often complex, evolving and can vary from state to state; the manual cannot cover every issue and should not be substituted for legal advice and counsel from an attorney.

Please direct questions regarding this manual or issues arising from your operations to Kenneth Polk, Esquire at k_polk@acs.org or 800/227-5558x6003.

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